

**MINUTES
REGULAR BOARD MEETING**

DECLARATION OF A QUORUM

President James Bissell opened the meeting at 9:32 A.M. Directors present were Vice President Stefaniya Becking, Treasurer John Boyle, and Secretary Ken Brown. Absent with notice was Director Gunnar Thordarson. Staff present were General Manager Jeff Gouveia and Office Manager Judi Silber. No public was present.

Public comments on agenda items will be limited to 3 minutes or otherwise at the discretion of the Board Chair.

PUBLIC FORUM

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction provided the matter is not on the agenda or pending before the Board.

BOARD BUSINESS

1. The Board will consider adoption of the September 19, 2016 Board Meeting Minutes

Motion Boyle Second Becking to accept the September 19th, 2016 minutes with the correction of striking the sentence that states "The District shall use at least one authorized broker/dealer to advise the District on investments."

ALL AYES; MOTION CARRIED

ABSENT: THORDARSON

2. Operations Report – General Manager

1. Collections, Treatments, & Disposal Operations – Update

a. Current storage volume = 7067.0 = 6.7 MG

b. Volumes – Storage, Capacity & Disposal

Influent Flows were .677MG in October. 1.653 MG transferred to PR. Land application for September was 2.059 MG.

2. Permit Compliance & Monitoring & Reporting Programs (MRPs) – Update

a. WDR MRP – Land Discharge Permit – Compliance & Reporting Update

SMR / DMR Reports were submitted on time. State Board mentioned manganese as a potential issue down the road. We will need to watch salinity for an impact on the groundwater. Human activity has contributed to the buildup salts to the basin for over 100+ years.

2nd Tri-Annual Groundwater Report Submitted October 24th.

3rd Tri – Annual Groundwater Sampling Event October 20th – report due January 31st.

- b. NPDES MRP – Surface Water Discharge Permit – Compliance & Reporting Update
 - i. R5-2016-0054 Compliance & Evaluation Inspection on October 3, 2016 went well. There were no violations and everything was in order.
 - ii. R5-2016-0054 - Self Monitoring Report had no violations.
 - iii. R5-2016-0054 – Revised Analytical Methods Report was resubmitted on November 1st. GM received a letter from the California Water Boards dated 29 September 2016. CVWB staff reviewed the Analytical Methods Report and found it was not adequate in certain areas. GM responded to the letter from Kari Holmes, P.E., Senior Water Resource Control Engineer. There were 2 – 3 elements that were omitted on the original report. Corrections were made and resubmitted.
 - iv. R5-2016-0054 – Updated Dilution/Mixing Zone Study
The new permit has much fewer requirements for reporting. The state gave us dilution credits on the new permit, but required that we redo the Dilution/Mixing Zone Study. They are concerned with the impact on PH on the receiving water. The work plan must be submitted by Feb. 1st. Stantec bid \$5,900 to complete the work plan. GM budgeted \$4,500 under direction from Stantec which had neglected to consider the PH component of the study. He estimated that the Dilution / Mixing Zone Study will cost the district \$32,000 – \$34,000. The emphasis on the next study will be on PH and alkalinity. The state wants to know we have included everything in our work plan. GM will schedule the dilution study in the spring. We now need to determine which year. The state requires a 20 to 1 dilution ratio. The last mixing zone study we had a 9 – 1 dilution. GM has spoken to James Marshall of the state water board and he stated that the Dilution / Mixing Zone Study must be re done. There was also discussion from GM as to the correct approach to the political concerns to discharging water into Bloods Creek. The board supported the \$5,900 bid by Stantec to do the work plan.

3. Other

- a. Sprayfield Land Purchase
GM received a letter on October 6th stating that the district is on a waiting list. Jose Hernandez of the Stanislaus National Forest said that they have pushed the project as far as they are able.
- b. F&M Bank Loan – Interest Rate /Refinance Review.
GM stated that there is a 4% prepayment penalty on the loan. The District has already paid a prepayment penalty the last time that we refinanced this loan.
- c. Sierra Business Council – BVWD Case Study on Energy Efficiency Upgrades
Sierra Business Council is using the district as a case study in a presentation that they are giving Alpine County.

3. Financial Report – General Manager

3.1 P&L and Balance Sheet Reports - Discussion and Possible Action Item

Motion Becking Second Boyle to accept the P & L and Balance Sheet as presented with a percentage correction on the Net Operational Income.

ALL AYES; MOTION CARRIED

ABSENT: THORDARSON

3.2 Accounts Payable Report - Discussion and Possible Action Item

Motion Becking Second Boyle to accept the Accounts Payable Reports as presented.

ALL AYES; MOTION CARRIED

ABSENT: THORDARSON

3.3 A/R & Aging Reports – Discussion

The Accounts Receivable balance on November 17th was \$(5,196.99). Treasurer Boyle asked that at the end of each month a previous year comparison be added to the report.

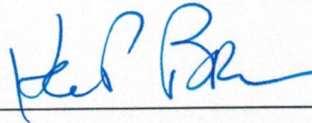
4. Board Member Reports

Treasurer Boyle stated that the minutes should reflect that BVWD responded to the September 29th letter from Cary Holmes.

The next board meeting was set for Monday, January 23rd at 9:00 A.M.

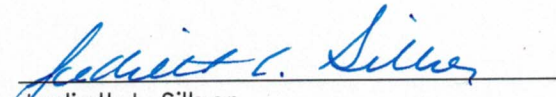
President Bissell adjourned the meeting at 11:49 A.M.

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(209) 753 – 2112



Ken Brown, Secretary BVWD Board of Directors
County of Alpine, State of California

ATTEST:



Judieth L. Silber
Office Manager
Bear Valley Water District

