

BEAR VALLEY WATER DISTRICT

BOARD MEETING

June 19, 2017 - 9 A.M.

Conference Room

441 Creekside Drive, Bear Valley, CA 95223

Call- In Info: 605-475-5920 Access Code: 475-0045

LOCATION 2: 546 LUCILLE DRIVE, INCLINE VILLAGE, NV, 89451

MINUTES REGULAR BOARD MEETING

DECLARATION OF A QUORUM

President James Bissell called the meeting to order at 9:30 A.M. Directors present were Vice President Stefaniya Becking, Treasurer John Boyle, Secretary Ken Brown, Director Gunnar Thordarson, present via teleconference.

BOARD MEETING

Public comments on agenda items will be limited to 3 minutes or otherwise at the discretion of the Board Chair.

PUBLIC FORUM

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction provided the matter is not on the agenda or pending before the Board.

BOARD BUSINESS

1. The Board will consider adoption of the April 3, 2017 Board Meeting Minutes

Motion/Boyle Second Brown to accept the April 3, 2017 Board Meeting Minutes as presented.
ALL AYES; MOTION CARRIED

2. FY 17 - 18 Preliminary Budget Proposal - Discussion and Possible Action Item

General Manager Gouveia presented his preliminary budget proposal for the fiscal year 2017/2018. GM discussed the merits of surface discharge after a successful first year and proposed redirecting resources, both fiscal and staff, to the collection system in the summer months if we can end each winter with a reservoir of 22 MG or less. The savings on fuel, pump rental, electricity and labor for land disposal free up resources to invest in collection system maintenance. The District would continue to maximize land application each year but would have less water in storage at the beginning of each land application season enabling staff to focus more on the collection system. The collection system maintenance plan would include jetting each pipe segment, videoing the lines to determine potential pipe defects and point of infiltration and then initiating work orders to correct deficiencies. Staff would target evaluating 10 - 20 % of the collection system each year. GM Gouveia proposed investing in the District's own hydro-jetter. The District has been paying between \$5 - \$7K per year for jetting contract services. He estimates the cost of the appropriate sized jetter to be between \$50 - \$55K. The District has been paying around \$1 / ft. and getting the same 5 - 7K linear feet each year jetted where there are known hot spots or problem areas but not expanding the scope of the jet work. GM requested authorization to purchase the jetter as soon as possible as the lead time for arrival of the unit is 60 - 90 days. President Bissell suggested that GM Gouveia go back and review the Rate Study to see how much of the collection system the District proposed to repair / replace each year. GM shopped worker's compensation insurance rates and secured a policy with a rate for field staff reduced by 17.83 % for FY17-18. The flow meter outside of the Main Pump Station building was not designed to be submerged and after 5 years is no longer functioning

consistently. GM has proposed purchasing a new flow meter rated for submersion. Secretary Brown suggested that it is prudent to collect the CPI increase each year verses adding an assessment to landowners when money is needed for repairs. Treasurer Boyle suggested that GM provide more details in the long-term budget for repairs and replacements to the system to determine if the District should plan a CPI increase. The District anticipates an increase in repair and maintenance over the next 3-4 years. Secretary Brown suggested that the GM use a 5 year average. GM presented a comparative employee benefit schedule to the directors. Treasurer Boyle pointed out that we are spending 10% of salaries on benefits and that larger companies are spending about 25-30%, fully loaded, of salaries on benefits. The District is spending less than half that amount. He suggested that the District address the benefit schedule based on the current employees. GM discussed moving the District's retirement plan to an expanded defined contribution plan versus CalPERS.

ACTION: Directors Becking and Boyle directed GM to bring back two scenarios to the next board meeting including a \$10k and \$20k increase to current benefits.

Motion Becking Second Boyle to provide Jeff Gouveia and Robin Murphy life insurance.
ALL AYES; MOTION CARRIED

ACTION: Contact SDRMA and find out whether or not District directors are eligible for health and ancillary benefits through the District's plan.

Motion Becking Second Boyle to approve the CIP Budget. Additionally, to approve the purchase of a new flow meter, and use a 5-year average for the repair and maintenance line item.
ALL AYES; MOTION CARRIED

3. Operations Report – General Manager

See Attachment.

4. Financial Report – General Manager

4.1 P&L and Balance Sheet Reports - Discussion and Possible Action Item

Motion/ Boyle Second / Brown to accept the P&L and Balance Sheet as presented.
ALL AYES; MOTION CARRIED

4.2 Accounts Payable Report - Discussion and Possible Action Item

Motion/Boyle Second/Becking to accept the Accounts Payable Reports as presented.
ALL AYES; MOTION CARRIED

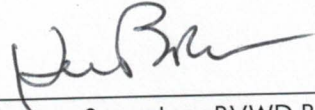
4.3 A/R & Aging Reports – Discussion

Office Manager Silber stated that the A/R balance as of June 16, 2017 is -\$6508.49. Accounts delinquent more than two quarters will be liened and added to the FY17/18 Alpine County Tax Assessment Roll. The tax roll will be presented at the public hearing during the next board meeting in July.

5. Board Member Reports

The next board meeting was set for Monday, July 24, 2017. Director Thordarson may not be able to attend this meeting.

President Bissell adjourned the meeting at 2:14 P.M.



Ken Brown, Secretary BVWD Board of Directors
County of Alpine, State of California

ATTEST:

Judieth L. Silber
Office Manager
Bear Valley Water District

Bear Valley Water District • 441 Creekside Drive • P.O. Box 5027 • Bear Valley, CA 95223 • Phone: (209) 753 - 2112