

MINUTES REGULAR BOARD MEETING

October 21, 2019

Director Ken Brown was sworn into office by Supervisor Terry Woodrow at 9:00 A.M.

DECLARATION OF A QUORUM

President James Bissell called the meeting to order at 9:05 A.M. Directors present were John Boyle, Treasurer, and Director Ken Brown. Staff present were General Manager Jeff Gouveia and Office Manager Judi Silber. No public present.

Public comments on agenda items will be limited to 3 minutes or otherwise at the discretion of the Board Chair.

PUBLIC FORUM

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction provided the matter is not on the agenda or pending before the Board.

BOARD BUSINESS

- 1. Public Hearing** – Introduce, Waive the Reading of and Adopt Ordinance No. 74 Amending Article II of Ordinance No. 1 Increasing Rates and Charges for Sewage Disposal Service Using CPI-U Index

President Bissell open the public hearing at 9:11 A.M. There were no public present. The public hearing was closed at 9:12 A.M.

Motion Bissell Second Brown to approve Ordinance 74, to move forward with the CPI increase of 6.62%.

AYES: Bissell, Boyle, Brown

NOES:

ABSENT: Becking, Thordarson

MOTION CARRIED

- 2. The Board will consider adoption of the July 22, 2019 Board Meeting Minutes**

Motion Boyle Second Bissell to accept the July 22, 2019 Minutes as presented.

AYES: Bissell, Boyle, Brown

NOES;

ABSENT: Becking, Thordarson

MOTION CARRIED

- 3. Resolution No. 497 - Adopting Revised District By-Laws – Discussion and Possible Action Item**

The Bear Valley Water District Board of Directors approved the revised District By-Laws in July 2019 and sent them to Alpine County Board of Supervisors for Approval. The Alpine County Board of Supervisors approved Resolution No. 2019-30, on 6th day of August 2019, by the following vote:

AYES: Jardine, Hames, Rakow, Woodrow, Griffith

Motion Boyle Second Brown to approve Resolution No. 2019-30

AYES: Bissell, Boyle, Brown

NOES:

ABSENT: Becking, Thordardon

MOTION CARRIED

4. Resolution No. 498 - SDRMA Amendment of Memorandum of Understanding (MOU) and Resolution Authorizing Participation in the SDRMA Health Benefits Program - Discussion and Possible Action Item

Motion Bissell Second Boyle to approve Resolution No. 498

AYES: Bissell, Boyle, Brown

NOES:

ABSENT: Becking, Thordarson

MOTION CARRIED

5. Manager's Report – General Manager

See attachment.

6. Financial Report – General Manager

6.1 P&L and Balance Sheet Reports - Discussion and Possible Action Item

Motion Boyle Second Brown to accept the P&L and Balance Sheet Reports as presented.

AYES; Bissell, Boyle, Brown

NOES:

ABSENT: Becking, Thordarson

MOTION CARRIED

6.2 Accounts Payable Report - Discussion and Possible Action Item

Motion to accept the Accounts Payable Reports as presented

AYES: Bissell, Boyle, Brown

NOES;

ABSENT: Becking, Thordarson

MOTION CARRIED

6.3 A/R & Aging Reports – Discussion

The Accounts Receivable total for October 17, 2019 is \$111,930.76 versus the balance on October 17, 2018 which was \$84,477.42.

6.4 FY 2018-19 Audit - Discussion and Possible Action Item

Motion Boyle Second Bissell to accept the FY2018-19 Audit as presented

AYES: Bissell, Boyle, Brown

NOES:

ABSENT: Becking, Thordarson

MOTION CARRIED

7. Resolution No. 499 - Adopting District Credit Card Policy – Discussion and Possible Action Item

Treasurer Boyle stated that he would like to amend the Credit Card Policy to include a copy of the statement in each board packet for review at each board meeting.

Motion Boyle Second Brown to approve Resolution No. 499 adopting the District's Credit Card Policy with revisions.

AYES: Bissell, Boyle, Brown

NOES:

ABSENT: Becking, Thordarson

MOTION CARRIED

ACTION: Staff to look into various other offers from different companies offering rewards on their credit cards. All rewards to go back to the District.

7. Board Member Reports

The next meeting was set for February 21, 2019 at 9:00 A.M.

President Bissell adjourned the meeting at 11:25 A. M.

AGENDA ITEM

DATE: OCTOBER 21, 2019

TO: BVWD BOARD OF DIRECTORS

FROM: JEFF GOUVEIA, DISTRICT GENERAL MANAGER

RE: MANAGER'S REPORT

1. Collections, Treatment & Disposal Operations - Update

a. Flows - Influent Flows & Pond Transfers

Flow for October 2019 – 0.000

a. Volumes - Storage, Capacity & Disposal

Current Storage Volume on October 16, 2019 is 7063.0 = 0.30 MG = 0.0%

2. Permit Compliance & Monitoring & Reporting Programs (MRPs) - Update

a. WDR MRP - Land Discharge Permit – Compliance & Reporting Update

i. Reporting Status Matrix – All Monthly Reporting Submitted On-Time

August 2019 submitted on time.

ii. Groundwater Monitoring – All Events Completed, 1st & 2nd Reports Sub, 3rd In Process

Q2 2019 Groundwater Quarterly submitted on time.

b. NPDES MRP – Surface Water Discharge Permit – Compliance & Reporting Update

i. Reporting Status Matrix – All Monthly Reporting Submitted On-Time

ii. Draft Amendment NPDES Permit & Draft Amending Order R5-2019-XXXX

Central Valley Regional Water Board staff prepared an amendment to the Bear Valley Water District's NPDES permit as per GM's request. They will take this amendment to the 5/6 December 2019 Regional Water Board Meeting. This amendment will eliminate receiving water monitoring when no discharge occurs and will reduce effluent monitoring from twice a week to one a week for BODs, TSS, ammonia, electrical conductivity, settleable solids, temperature, total coliform, and turbidity.

c. H.R. 1764 Gains Support - Would allow states and the U.S. Environmental Protection Agency to consider issuing NPDES permits of up to ten years. Congressman John Garamendi is the sponsor of H.R. 1764 and the bill has a number of Democratic cosponsors, including the latest to sign on, Rep. Angie Craig (D-MN).

3. Other

a. WWTP Pond Improvement Project – Update

District received a certificate of proper installation from TriplePoint, the MARS Aeration system manufacturer. Matt Ospital, District Engineer, sent a punch list to K.W. Emerson, the contractor for the job. N/V/5 provided a Geotechnical Field Report with a Summary of Field Relative Compaction Test Results.

b. USFS – Chickaree Campground Vault Toilet Installation Project – Update

c. Cyber Protection – Update – VPN & Firewall

Aqua Sierra Controls, Inc. sent GM a proposal for Firewall Appliance and Setup Services. The quote included SonicWALL TZ300 Firewall Application with (1) Year Total Secure and lot Installation materials, physical installation of SonicWALL TZ300 firewall, setup and configure firewall, Establish a secure network, provide basic informal training on network security.

d. BVWD October 2019 Newsletter

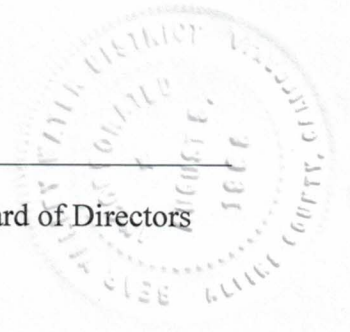
Newsletter with information on the Wastewater Lagoon Upgrade Project, CPI Increase information, and information on the two incumbents Ken Brown and Gunnar Thordarson new term, went out with the October billing.

e. Director's Terms of Office – Update

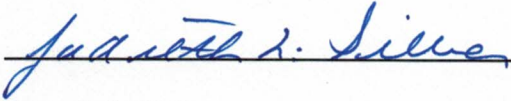
Teola Tremayne, County Clerk, Alpine County, sent a transmittal with a revised request for the adoption of Resolution No. R2019-45, appointing Gunnar Thordarson and Ken Brown to the Bear Valley Water District Board of Directors for the term commencing December 6, 2019 and ending December 1, 2023 per Election Code 10515. There was no fiscal impact to the District. The two incumbents must take the Oath of Office after appointment and prior to the beginning term date of December 6, 2019.



Ken Brown, Secretary, BVWD Board of Directors



ATTEST:



Judieth L. Silber
Office Manager
Bear Valley Water District