



MINUTES

REGULAR BOARD MEETING

DECLARATION OF A QUORUM

President James Bissell called the meeting to order at 9:17 A.M. Directors present were Stefaniya Becking, Vice President and John Boyle, Treasurer. Absent with notice were Ken Brown, Secretary and Gunnar Thordarson, Director. Staff present were Jeff Gouveia and Judi Silber. No public present.

Public comments on agenda items will be limited to 3 minutes or otherwise at the discretion of the Board Chair.

PUBLIC FORUM

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction provided the matter is not on the agenda or pending before the Board.

BOARD BUSINESS

1. **Public Hearing** - Proposed Delinquent Sewer Service Fees To Be Added to 2018-19 Alpine County Tax Rolls - Discussion and Possible Action Item

President James Bissell opened the public hearing at 9:17 A. M. There were no public present.

Motion/Boyle Second/Becking to approve the delinquent sewer service fees list and add them to The 2018-19 Alpine County Tax Roll.

Ayes: Bissell, Becking, Boyle

Noes:

Absent: Brown, Thordarson

Motion Carried

President Bissell adjourned the public hearing at 9:25 A.M. and opened the regular meeting.

2. **The Board will consider adoption of the June 11, 2018 Board Meeting Minutes**

Motion/Bissell Second/Becking to accept the June 11, 2018 Board Meeting Minutes are presented.

Ayes: Bissell, Becking, Boyle

Noes:

Absent: Brown, Thordarson

Motion Carried

3. **FY 18 - 19 Final Budget Proposal** - Discussion and Possible Action Item

The Board discussed the Bee Gulch Lift Station upgrade. After a site visit from Aqua Sierra staff and Review of the design by District Engineers Ghio and Ospital, the project total has increased to \$63K. Check valves inside the building needed to be moved outside due to pressure building up. Outside lids have to be made of steel, tamper proof, and traffic rated.

Lab Fees and utilities decreased this year. Repair and maintenance line items are all over the place year to year. Treasurer Boyle suggested footnoting the budget for unexpected items *io* cover emergency repairs.

Motion/Boyle Second/Becking to present the budget as presented.

Ayes: Bissell, Becking, Boyle

Noes:

Absent: Brown, Thordarson

Motion Carried

4. **Reserve Funding** - Discussion and Possible Action Item

General Manager Gouveia recommended waiting for final audited numbers and funding the reserve account at the October meeting. He informed the Board that Robert Johnson, CPA, the District's auditor, recommended that the District setup pooled accounting to fund and manage reserve accounts. Vice President Becking recommended staff to setup and fund the reserve accounts as a "Draft" subject to revision after the audit.

Motion/Boyle Second Becking move to fund reserve accounts per the consensus of the last board meeting subject to adjustments as necessary by/from the audit.

Ayes: Bissell, Becking, Boyle

Noes:

Absent: Brown, Thordarson

5. **Operations Report - General Manager**

See Attachment.

6. **Financial Report - General Manager**

6.1 P&L and Balance Sheet Reports - Discussion and Possible Action Item

Financial presented for information only. Finals will be presented after audit.

6.2 Accounts Payable Report - Discussion and Possible Action Item

Accounts Payables Reports presented for information only. Finals will be presented after audit.

6.3 A/R & Aging Reports - Discussion

Accounts Receivable Report presented for information only. Finals will be presented after audit.

7. **Board Member Reports**

The next board meeting was set for Monday, November 19, 2018 at 9:00 A.M.

Ken Brown

Ken Brown, Secretary BVWD Board of Directors
Alpine County, CA

ATTEST:

Judieth L. Silber

Judieth L. Silber
Office Manger
Bear Valley Water District



AGENDA ITEM

DATE: JULY 30, 2018

TO: BVWD BOARD OF DIRECTORS

FROM: JEFF GOUVEIA, DISTRICT GENERAL MANAGER

RE: MONTHLY OPERATIONS REPORT

1. Collections, Treatment & Disposal Operations - Update

a. Flows - Influent Flows & Pond Transfers

July 1-24 2018 Influent Flow was 1.084 (MG). July 1-24 , 2018 .411 (MG) was transferred to the polishing reservoir.

a. Volumes - Storage, Capacity & Disposal

Current Storage Volume at 7/24/2018 is 7067.4 = 7.71 MG = 10.1%

2. Permit Compliance & Monitoring & Reporting Programs (MRPs) - Update

a. WDR MRP - Land Discharge Permit - Compliance & Reporting Update

i. Reporting Status Matrix- All Reporting Submitted On-Time

June 1 - 30, 2018 NPDES required reports submitted and are In-Progress and Submitted status.

ii. Groundwater Monitoring Program - Update

b. NPDES MRP - Surface Water Discharge Permit - Compliance & Reporting Update

i. Reporting Status Matrix - All Reporting Submitted On-Time

3. Other

a. DSOD Dam Break Analysis and Inundation Mapping - Data Request Received & In Process

GM received a data request from Mead and Hunt. In process. slow moving they are waiting for the final regulations to come out in the Fall. GM building up data now

b. Aeration System Upgrade Research - Tentative FY19/20 Capital Project

Discussion ensued regarding whether or not to build up to full design or to build the new Aeration system in stages. GM recommended the latter. The District will continue using the same blower and install a new diffuser system. The new system will use less energy, it will have more efficiency and effectiveness.

c. SSMP Development - Plan Development & Draft Document Work On-Going

GM still working on the SSMP Report and is getting close. It's an extensive report. Staff did most of the collection of lab samples in house. 1st ground water event and testing of the six o ground water wells. The final report will be produced by Stantec.