

**BEAR VALLEY WATER DISTRICT**

BOARD MEETING

January 21, 2020 - 9 A.M.

Conference Room

441 Creekside Drive, Bear Valley, CA 95223

Call- In Info: 605-475-5920 Access Code: 475-0045

MINUTES REGULAR BOARD MEETING**DECLARATION OF A QUORUM**

President James Bissell called the meeting to order at 9:12 A.M. Directors present were Stefaniya Becking, Vice President, via teleconference, John Boyle, Treasurer, and Ken Brown, Secretary. Staff present were General Manager Jeff Gouveia an Office Manager Judi Silber. No public present.

BOARD MEETING

Public comments on agenda items will be limited to 3 minutes or otherwise at the discretion of the Board Chair.

PUBLIC FORUM

Any member of the public may address and ask questions of the Board relating to any matter within the Board 's jurisdiction provided the matter is not on the agenda or pending before the Board.

BOARD BUSINESS**1. The Board will consider adoption of the October 21, 2019 Board Meeting Minutes**

Motion Boyle Second Bissell to approve the October 21, 2019 Minutes as presented.

AYES: Bissell, Becking, Boyle, Brown

NOES:

ABSENT: Thordarson

MOTION CARRIED

**2. Resolution No. 499 Adopting Notice of Completion & Resolution for WWTP Pond Improvement Project
- Discussion and Possible Action Item**

General Manager Gouveia informed the board that a portion of the buried air header installed as part of the pond improvement project had failed. K.W. Emerson's crew quickly arrived on site and repaired the section of pipe which appeared to have lacked sufficient adhesive and may have been responsible for the failure. K. W. Emerson additionally agreed to add a second year to the project warranty. GM recommends that the board move to approve Resolution No. 499 and release the 5% retention funds.

Motion Boyle Second Brown to adopt Resolution No. 499 accepting Notice of Completion & Resolution For WWTP Pond Improvement Project.

AYES: Bissell, Becking, Boyle, Brown

NOES

ABSENT: Thordarson

MOTION CARRIED

3. Manager's Report - General Manager

See Attachment.

4. Financial Report - General Manager

4.1 P&L and Balance Sheet Reports - Discussion and Possible Action Item

Motion Boyle Second Bissell to accept the P&L and Balance Sheet as presented.

AYES: Bissell, Becking, Boyle, Brown

NOES:

ABSENT: Thordarson

MOTION CARRIED

4.2 Accounts Payable Report - Discussion and Possible Action Item

Motion Boyle Second Bissell to accept the Accounts Payable Reports as presented.

AYES: Bissell, Becking, Boyle, Brown

NOES:

ABSENT: Thordarson

MOTION CARRIED

4.3 A/R & Aging Report - Discussion

The accounts receivable balance as of January 17, 2020 was \$89,207.09, the previous year's balance was \$92,800.88. Not a significant variance. The third quarter billing went out January 1, 2020. The auto payment batch will not be processed until February 1st. The auto pay batch is over \$55K now.

5. Board Member Reports

President Bissell recommended presenting Stefaniya Becking with a certificate or letter of acknowledgment for all of her years of service to the District.

The next board meeting was set for Monday, March 16th @ 9:00 A.M.

President Bissell adjourned the meeting at 11:37 A.M.

AGENDA ITEM

DATE: JANUARY 21, 2020

TO: BVWD BOARD OF DIRECTORS

FROM: JEFF GOUVEIA, DISTRICT GENERAL MANAGER

RE: MANAGER'S REPORT

1. Collections, Treatment & Disposal Operations - Update

a. Flows - Influent Flows & Pond Transfers

The influent flows for January 1-16, 2020 were .471 (MG).

a. Volumes - Storage, Capacity & Disposal

The volume of water moved from treatment to storage from January 1-16th was .054 (MGG). The current storage volume is 7064.6 = 1.88 MG = 2.5% as of 01/16/2020.

2. Permit Compliance & Monitoring & Reporting Programs (MRPs) - Update

a. WDR MRP - Land Discharge Permit – Compliance & Reporting Update

i. Reporting Status Matrix – All Monthly Reporting Submitted On-Time

b. NPDES MRP – Surface Water Discharge Permit – Compliance & Reporting Update

i. Reporting Status Matrix – All Monthly Reporting Submitted On-Time

ii. Final Amendment NPDES Permit & Amending Order R5-2019-0078

December 2019, Central Valley Regional Water Board staff adopted an amendment to reduce sampling for certain constituents from two days a week to one day a week. Jim Marshall noted that the water board staff is very busy and will address any additional District requests for changes in the permit during out next permit renewal. Senator John Garamendi is working on a bill to allow for 10 year NPDES permits instead of 5 year permits.

iii. Notice of Violation – June 2019

The District received a Notice of Violation in October 2019, for (3) violations of the total coliform limit during surface discharges in June 2019. This violation is considered a Tier 1 violation. The District would have to receive (3) violations in a six month period for the water board staff to recommend a mandatory minimum penalty (MMP) under EPA guidelines.

3. Other

a. WWTP Pond Improvement Project – Update

K. W. Emerson's staff addressed the pipe failure issues that arose in January after the project was completed and extended the warranty from one year to two years.

b. CPI Index Rate Increase Notice

The Board of Directors approved a residential and commercial CPI increase that took effect on January 1, 2020. The new residential rate is \$289.05 per quarter and the new commercial rate is \$ 0.068 per gallon.

c. FEMA & Alpine County Flood Mapping Kick Off Meeting – November 14, 2019

Community leaders in Bear Valley are meeting with FEMA to map flood zones along Bear Creek and Bloods Creek.

d. Director's Vacancy – Update

Vice President Stefaniya Becking resigned effective January 21, 2020. The District must notify the County Election Clerk within 15 days of the resignation. The District can appoint or call an election (60) days from the effective date of the resignation.

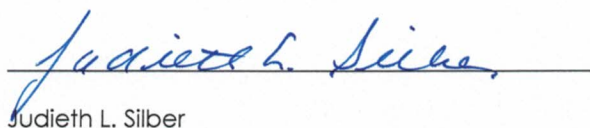
The replacement must be a land owner in Alpine County or designate of land owner by affidavit. GM would like to see someone who is engaged in the community to serve. Several names were discussed as possible candidates. It was suggested that the District e-blast the news of Stefaniya's resignation and thank her for her service to the District and the community. E-blasting, the Cub Reporter, and posting Notice of Vacancy, were several methods of advertising and informing the community of the vacancy that were discussed. GM reminded the board that Ken Brown and Gunnar Thordarson's terms are up in 2023.



Ken Brown, Secretary BVWD Board of Directors

Alpine County, California

ATTEST:



Judieth L. Silber

Office Manager

Bear Valley Water District

2020 JAN 21