



## BEAR VALLEY WATER DISTRICT

BOARD MEETING

July 24, 2017 - 9 A.M.

Conference Room

441 Creekside Drive, Bear Valley, CA 95223

Call- In Info: 605-475-5920 Access Code: 475-0045

LOCATION 2: 546 LUCILLE DRIVE, INCLINE VILLAGE, NV, 89451

### DECLARATION OF A QUORUM

James Bissell, President - Stefaniya Becking, Vice President - John Boyle, Treasurer - Ken Brown, Secretary  
Gunnar Thordarson, Member

### BOARD MEETING

*Public comments on agenda items will be limited to 3 minutes or otherwise at the discretion of the Board Chair.*

### PUBLIC FORUM

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction provided the matter is not on the agenda or pending before the Board.

### BOARD BUSINESS

1. **Public Hearing** – Proposed Delinquent Sewer Service Fees To Be Added to 2017-18 Alpine County Tax Rolls - Discussion and Possible Action Item
2. **The Board will consider adoption of the June 19, 2017 Board Meeting minutes**
3. **Consumer Price Index (CPI-U) Rate Adjustment for Inflation** - Discussion and Possible Action Item
4. **FY 17 - 18 Budget Proposal** - Discussion and Possible Action Item
5. **Operations Report – General Manager**
6. **Financial Report – General Manager**
  - 6.1 P&L and Balance Sheet Reports - Discussion and Possible Action Item
  - 6.2 Accounts Payable Report - Discussion and Possible Action Item
  - 6.3 A/R & Aging Reports – Discussion
7. **Board Member Reports**

Materials related to any item on this Agenda are available for public inspection in the District Office at 441 Creekside Drive, Bear Valley, CA 95223 during normal business hours. Information on materials in the agenda is also available on the Bear Valley Water District website at <http://www.bearvalleywater.org>, subject to staff's ability to post the documents before the meeting. Any material provided to the legislative body at the meeting by agency staff or a member of the legislative body will be available at the public meeting, documents provided by others will be available right after the meeting.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42USC, #12132) and the Ralph M. Brown Act, CA Government Code # 54954.2.

Any persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Judi Silber at 209-753-2112, during regular business hours, at least 72 hours prior to the meetings. All regular meetings are held on the third Monday of the month at 9:00 A.M.



bear valley  
**WATER DISTRICT**

PO Box 5027, Bear Valley, CA 95223  
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JAMES BISSELL  
STEFANIYA BECKING  
GUNNAR THORDARSON  
JOHN BOYLE  
KEN BROWN

List of Delinquent Accounts  
FY2017/2018  
Alpine County Tax Roll & Liens

July 21, 2017

To: Board of Directors  
Bear Valley Water District

RE: Liens & Delinquent Accounts for the Alpine County Tax Roll of 2017-2018

1. The BRW Family Trust, Waldman-TM009, 74 Bear Valley Road #9, Bear Valley, CA 95223. APN#: 005-620-009-0. Mailing address c/o Ryan Management Co., 262 El Dorado Street, STE 300, Monterey, CA 93940. In debt to the District in the amount of \$1,463.99.
2. Phil Hagar-BV083, 29 Monty Wolf Road, Lot 083. APN#: 005-331-014-0. Mailing address 2711 Euclid Street, Santa Monica, CA 90405. In debt to the District in the amount of \$963.99.
3. Brent Waldman-BV373, 474 Snowshoe Road, Lot 373, Bear Valley, CA 95223. APN#: 005-453-002-0. Mailing address C/O Ryan Management Co., 262 El Dorado St. STE 300, Monterey, CA 93940. In debt to the District in the amount of \$1,463.99.
4. David & Liza Maminski – CS006, 251 Creekside Drive, A-2 Unit, Bear Valley, CA 95223. APN #: 005-501-006-0. Mailing address 2223 Westchester Drive, San Jose, CA 95223. In debt to the District in the amount of \$1,448.94.
5. Nancy Shamgochian – CS105, 250 Creekside Drive, C Unit, Bear Valley, CA 95223. APN #: 005-512-004-0. Mailing address 1808 Stone Cress Court, Ceres, CA 95307-4567. In debt to the District in the amount of \$3,004.17.

- 1.
6. Barbara Maas, CS116, 300 Creekside Dr. A-2 Unit, Bear Valley, CA 95223.  
APN #: 005-511-011-0. Mailing address 1076 Porto Marino Drive,  
San Carlos, CA 94070. In debt to the District in the amount of \$867.55.
  
  7. Heidi Lorenzen, TM005, 74 Tamarack Condominiums, Bear Valley, CA 95223.  
APN #: 005-620-005-0. Mailing address 3458 Windsor Ct., Pleasanton, CA  
94588. In debt to the District in the amount of \$867.55.
  
  8. David Jones, BV137, 859 Quaking Aspen Road, Bear Valley, CA 95223.  
APN#: 005-292-003-0. Mailing address 350 Cordell Drive, Danville, CA 94526.  
In debt to the District in the amount of \$870.56.
  
  9. Marc Garcia, CS057, 100 Creekside B Unit, Bear Valley, CA 95223.  
APN #: 005-505-009-0. Mailing address 2714 Twin Lakes Court,  
Stockton, CA 95207. In debt to the District in the amount of \$881.55.  
In foreclosure.
  
  10. Dean Maro, BV394, 128 Avalanche Road, Bear Valley, CA 95223.  
APN #: 005-442-007-0. Mailing address 1171 Fern Avenue, Felton, CA 95018.  
In debt to the District in the amount of \$1,762.82.

Public Hearing on Delinquent Accounts held July 24<sup>th</sup>, 2017

Public Hearing Open at 9:00 a.m.

Statement of Office Manager verifying mailing of notice.

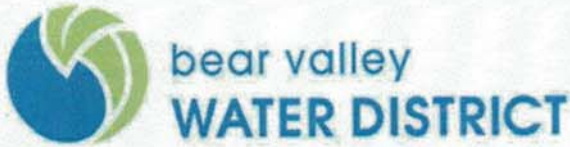
List presented to the Board of unpaid sewer service charges.

Written protests: None

Oral testimony or comments: None

Judi Silber, Office Manager, BVWD

cc: Jeffrey Gouveia, General Manager, BVWD

**BEAR VALLEY WATER DISTRICT**

BOARD MEETING

**June 19, 2017 - 9 A.M.**

Conference Room

441 Creekside Drive, Bear Valley, CA 95223

Call- In Info: 605-475-5920 Access Code: 475-0045

**LOCATION 2:** 546 LUCILLE DRIVE, INCLINE VILLAGE, NV, 89451**MINUTES  
REGULAR BOARD MEETING****DECLARATION OF A QUORUM**

President James Bissell called the meeting to order at 9:30 A.M. Directors present were Vice President Stefaniya Becking, Treasurer John Boyle, Secretary Ken Brown, Director Gunnar Thordarson, present via teleconference.

**BOARD MEETING**

*Public comments on agenda items will be limited to 3 minutes or otherwise at the discretion of the Board Chair.*

**PUBLIC FORUM**

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction provided the matter is not on the agenda or pending before the Board.

**BOARD BUSINESS****1. The Board will consider adoption of the April 3, 2017 Board Meeting Minutes**

Motion/Boyle Second Brown to accept the April 3, 2017 Board Meeting Minutes as presented.

ALL AYES; MOTION CARRIED

**2. FY 17 - 18 Preliminary Budget Proposal - Discussion and Possible Action Item**

General Manager Gouveia presented his preliminary budget proposal for the fiscal year 2017/2018. GM discussed the merits of surface discharge after a successful first year and proposed redirecting resources, both fiscal and staff, to the collection system in the summer months if we can end each winter with a reservoir of 22 MG or less. The savings on fuel, pump rental, electricity and labor for land disposal free up resources to invest in collection system maintenance. The District would continue to maximize land application each year but would have less water in storage at the beginning of each land application season enabling staff to focus more on the collection system. The collection system maintenance plan would include jetting each pipe segment, videoing the lines to determine potential pipe defects and point of infiltration and then initiating work orders to correct deficiencies. Staff would target evaluating 10 - 20 % of the collection system each year. GM Gouveia proposed investing in the District's own hydro-jetter. The District has been paying between \$5 - \$7K per year for jetting contract services. He estimates the cost of the appropriate sized jetter to be between \$50 - \$55K. The District has been paying around \$1 / ft. and getting the same 5 - 7K linear feet each year jetted where there are known hot spots or problem areas but not expanding the scope of the jet work. GM requested authorization to purchase the jetter as soon as possible as the lead time for arrival of the unit is 60 - 90 days. President Bissell suggested that GM Gouveia go back and review the Rate Study to see how much of the collection system the District proposed to repair / replace each year. GM shopped worker's compensation insurance rates and secured a policy with a rate for field staff reduced by 17.83 % for FY17-18. The flow meter outside of the Main Pump Station building was not designed to be submerged and after 5 years is no longer functioning

consistently. GM has proposed purchasing a new flow meter rated for submersion. Secretary Brown suggested that it is prudent to collect the CPI increase each year verses adding an assessment to landowners when money is needed for repairs. Treasurer Boyle suggested that GM provide more details in the long-term budget for repairs and replacements to the system to determine if the District should plan a CPI increase. The District anticipates an increase in repair and maintenance over the next 3-4 years. Secretary Brown suggested that the GM use a 5 year average. GM presented a comparative employee benefit schedule to the directors. Treasurer Boyle pointed out that larger companies are spending about 10% of salaries on benefits. The District is spending about half that amount. He suggested that the District address the benefit schedule based on the current employees. GM discussed moving the District's retirement plan to an expanded defined contribution plan versus CalPERS.

**ACTION: Directors Becking and Boyle directed GM to bring back two scenarios to the next board meeting including a \$10k and \$20k increase to current benefits.**

Motion Becking Second Boyle to provide Jeff Gouveia and Robin Murphy life insurance.  
ALL AYES; MOTION CARRIED

**ACTION: Contact SDRMA and find out whether or not District directors are eligible for health and ancillary benefits through the District's plan.**

Motion Becking Second Boyle to approve the CIP Budget. Additionally, to approve the purchase of a new flow meter, and use a 5-year average for the repair and maintenance line item.  
ALL AYES; MOTION CARRIED

### **3. Operations Report – General Manager**

See Attachment.

### **4. Financial Report – General Manager**

#### **4.1 P&L and Balance Sheet Reports - Discussion and Possible Action Item**

Motion/ Boyle Second / Brown to accept the P&L and Balance Sheet as presented.  
ALL AYES; MOTION CARRIED

#### **4.2 Accounts Payable Report - Discussion and Possible Action Item**

Motion/Boyle Second/Becking to accept the Accounts Payable Reports as presented.  
ALL AYES; MOTION CARRIED

#### **4.3 A/R & Aging Reports – Discussion**

Office Manager Silber stated that the A/R balance as of June 16, 2017 is -\$6508.49. Accounts delinquent more than two quarters will be liened and added to the FY17/18 Alpine County Tax Assessment Roll. The tax roll will be presented at the public hearing during the next board meeting in July.

### **5. Board Member Reports**

The next board meeting was set for Monday, July 24, 2017. Director Thordarson may not be able to attend this meeting.

President Bissell adjourned the meeting at 2:14 P.M.

# AGENDA ITEM

DATE: JUNE 19, 2017

TO: BVWD BOARD OF DIRECTORS

FROM: JEFF GOUVEIA, DISTRICT GENERAL MANAGER

RE: MONTHLY OPERATIONS REPORT

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## 1. Collections, Treatment & Disposal Operations - Update

### a. Flows - Influent Flows & Pond Transfers

-Influent flow for May 2017 were 5.784 / 188.3%.

-Discharged 14 MG into Bloods Creek to date in June. The maximum is 30MG.

-GM plans to do the Dilution Study in June 2017.

### a. Volumes - Storage, Capacity & Disposal

-The amount of water moved from Treatment to Storage in May 2017 was 7.200 / 179.4%.

-Discharge Effluent Flow Totals – May 29.7 MG and as of June 10<sup>th</sup> 9.2 MG

## 2. Permit Compliance & Monitoring & Reporting Programs (MRPs) - Update

### a. WDR MRP - Land Discharge Permit – Compliance & Reporting Update

### b. NPDES MRP – Surface Water Discharge Permit – Compliance & Reporting Update

Order R5-2001-0208 and Order R5-2016-0045-01 were submitted on time.

#### i. R5-2016-0054 – Amended Permit Received

-The District received the Notice Of Adoption Order R5-2017-0041 on 7 April 2017.

#### ii. R5-2016-0054 – March Compliance Letter

-The Central Valley Water Board staff has reviewed the electronic self-monitoring reports (eSMRs) for surface water discharge for November 2016 through March 2017, and Annual 2016 Monitoring periods. No violations of the WDRs or MRP were identified from the review of the eSMRs.

#### iii. R5-2016-0054 – Water Characterization / Priority Pollutant Results – Effluent & Receiving Water

i. RSW-001 - Aluminum, Arsenic, Barium, Chromium, Copper, Iron, Mercury, Manganese, Nickel

ii. EFF-001 – All Above +: Chloroform, Methylene Chloride, Toluene, Cyanide, Zinc, Di-n-butyl Phthalate

#### iv. R5-2016-0054 – Updated Dilution/Mixing Zone Study – Scheduled June 20- 21

## 3. Other

### a. Staff Training – CVCWA Annual Conference – Collaboration, Science & Advocacy

i. Permitting & Enforcement: Helpful Items for Permittees

ii. Balancing Your Carbon Footprint: How Climate Regs May Impact Your Treatment Plant

iii. Impact of Proposed ELAP Standards on Non-Lab Operations & Staff

iv. CVCWA's Toxicity, Freshwater Mussels, Methylmercury & CV-SALTS Special Projects

v. State of the Regional Board: Executive Officer Pamela Creedon

- b. Meeting with Skyline Investments Director of Development Matthias Schlaepfer & Chris Lund
- GM met with Matthias Schlaepfer, Director of Development from Skyline Investments. GM shared with him that the District is now surface discharging.
  - GM informed Matthias that he is optimistic that there is sufficient wastewater capacity for the number of connections indentified in the EIR Amendment

BVWD Roster – 2017 Expiration of Terms of Office (Boyle, Becking, Bissell)

-Directors Boyle, Becking, and Bissell have agreed to serve another term. This could have save the District \$5-\$6K in election expenses.

**ACTION: POST NOTICE OF ELECTION AND FORWARD ELECTION PACKET TO DIRECTORS.**



# bear valley WATER DISTRICT

JAMES BISSELL  
STEFANIYA BECKING  
GUNNAR THORDARSON  
JOHN BOYLE

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## PROPOSITION 218 NOTIFICATION

### NOTICE TO PROPERTY OWNERS OF PUBLIC HEARING ON PROPOSED CHANGES TO SEWER RATES

**Hearing Date & Time: May 24, 2014, 10 AM**

**Hearing Location: Perry Walther Building, 325 Creekside Drive, Bear Valley, CA 95223**

#### *Basis of Proposed Rates*

The Bear Valley Water District ("BVWD" or "District") has prepared a three-year budget to plan for annual, recurring expenses as well as periodic expenses associated with its NPDES discharge permit, which is up for renewal in 2016.

The District Engineer has finalized a report and supporting memorandum dated August 7, 2013 (hereinafter collectively "Rate Report") that recommends sewer rates that meet the revenue requirements of the District and addresses the unpredictability and variability of charges for its commercial customers. The Rate Report can be viewed at [www.bearvalleywater.org](http://www.bearvalleywater.org) and is also on file and available for public review at the District office at the Bear Valley Water District, 441 Creekside Drive, Bear Valley, CA 95223.

#### *New Sewer Rates*

The rate structure for residential users is proposed to change from a progressive rate to a flat fee in the amount of \$90.37 per month for all residential users. The proposed commercial users' rate system will change from a calculation that includes residential use to a fixed cost of \$0.064 for each gallon of water used, with a minimum monthly charge of \$80.43, representing the fixed cost to be connected to the BVWD system.

#### *Why is a Rate Adjustment Needed?*

In 2011, the District's NPDES discharge permit was renewed without requiring the construction of a costly tertiary treatment facility. However, the NPDES permit still requires regular testing, reporting and potential mitigation requirements over its five-year term. In 2016, the District will have to go through the NPDES permit renewal process again, re-making its case that tertiary treatment is not needed, with attendant engineering and legal costs. The current sewer rates charged by the District will not cover the District's costs to operate, maintain and replace aging infrastructure and service debt on the existing wastewater system and provide additional funds for NPDES requirements and renewal, even with the District's plan to offset the additional expenses with \$250,000 in operating reserves.



### *Why is the Residential Rate Structure Changing?*

Since there was no practical way of determining sewer use for each residence, BVWD historically charged for sewer services on the assumption that sewer requirements were proportional to the number of bathrooms and kitchens in a home. The more bathrooms and kitchens a home had, the greater the presumed use, and the higher the fee. Currently, rates vary from a low of \$76.50/month to a high of \$252.45/month. Since water meters were installed by Lake Alpine Water Company for much (but not all) of Bear Valley in 2007, the District now has access to actual data using water meter information. That data reflects that the number of bathrooms and kitchens in a home is not a reliable predictor of how much water/sewer services it uses, and BVWD's practice of billing according to number of bathrooms is not a fair measure of load on the system.

Further, based on the District Engineer's review, approximately 89% of BVWD's expenses are fixed ("89% Fixed Costs"), meaning that most expenses are incurred to have a system in place and operational, irrespective of how heavily it's used. Thus, variable sewer usage only makes up 11% of the costs of providing service to District customers.

The proposed rate structure addresses these realities by establishing a single fixed residential rate on the basis that (1) every user should share equally in the 89% Fixed Cost, and (2) there is no practical way to assign the 11% sewer usage cost on a residential ratepayer-by-ratepayer basis. This will result in an increase for ratepayers that are currently charged \$229.50/quarter and a decrease for other residential ratepayers.

### *Why is a Commercial Rate Adjustment Needed?*

Commercial rates have been historically calculated based on two factors: (1) the amount of water used by a business in the preceding year and (2) the relationship of a business' water use to average residential use. This calculation creates a great deal of uncertainty for local businesses because of the residential water use portion of the calculation.

For example, if a business uses 100,000 gallons of water every year, it might be billed at 5 times the residential rate one year and 10 times the residential rate the next year, dependent entirely on whether residences averaged 20,000 gallons per household or 10,000 gallons per household. If a business' water use declines, its sewer bill could still go up, depending on the average amount of water used by residences.

After reviewing the District's three-year budget, the District Engineer prepared a calculation of \$0.064 cost-per-gallon to process sewage. Since water usage information for local businesses is readily available, the proposed commercial sewer rate for local businesses will be calculated at a rate of \$0.064 times the number of gallons of water used by a specific business, with no reference to average residential water use. Currently the water usage for the preceding fiscal year is used for each commercial user.

Because 89% of the District's costs are fixed, the minimum monthly charge for any commercial customer connected to the system, even with no water usage, will be \$80.48, the same Fixed Cost assigned to residential customers. Thus, if the amount of water used multiplied by \$0.064 per gallon is less than \$80.48, then the user shall pay the minimum monthly charge of \$80.48, or \$965.76 per year.

The current minimum annual charge for commercial customers is \$0 (for non-use) and \$918 for all other commercial ratepayers. This proposed rate structure, commonly used in other districts, will provide more predictability to commercial ratepayers' sewer rates because it doesn't include an annual reference to residential use.

## Proposed Sewer Rates

	Current	Proposed Rates 2014-15 and thereafter <sup>[1]</sup>
Residential	\$76.50 - \$252.45 [2] per month	\$90.37 per month
Commercial	\$0.074 per gal.	\$0.064 per gal.[3]

[1] The new sewer rate will be effective on July 1, 2014. Starting 2016/2017 and the four years thereafter, the above rates may be adjusted annually by the percentage increase, if any, of the United States Department of Labor All Item Consumer Price Index for All Urban Consumers (CPI-U) – (1982-84 Base 100).

[2] \$76.50 is a minimum flat rate for up to 3 bathrooms/kitchens. Each additional bathroom or kitchen is an additional \$25.50/month.

[3] Under the proposed rate change, the commercial minimum monthly charge will be \$80.48 which is equal to residential "89% Fixed Costs". The commercial customer's charge will be their water usage at \$0.064 per gallon or the minimum monthly charge, whichever is greater, which is currently based on the preceding fiscal year's water usage.

### Impact on Your Bill

Single family residences, condos and Lake Alpine permittees currently pay fixed, but progressive, sewer charges ranging from \$76.50 per month to \$252.45[2] per month. Under the proposed rates, all residential customers will pay a total of \$90.37 per month beginning July 1, 2014. Commercial users currently pay a total of \$0.074 per gallon for sewer service, with a minimum fee of \$0 for non-users and \$918 per year for all others. Under the proposed rate, commercial users will pay \$0.064 per gallon of water used/sewage discharged, with a minimum monthly rate of \$80.48 to be connected to the system. The District currently bills customers on a quarterly basis which it may change by ordinance.

### Compliance with Proposition 218

In 1996, California voters approved Proposition 218, which amended the state constitution as it relates to the passage of property-related fees. "Prop 218" requires that local governments follow a strictly defined process for setting fees such as water or sewer bills. Generally speaking, the District must (1) inform rate-payers that a proposed rate increase is being considered (this notice), (2) clearly demonstrate the basis on which these fees are calculated (this letter and the Rate Report), and (3) hold a public hearing at least 45 days after noticing property owners at which time the District hears all protests to the rate increase. These rates are subject to "majority protest" meaning they **cannot be passed** if a majority of property owners (or renters/lessees, where the renter/lessee is financially responsible for the bill) impacted by the rate change submit written and signed protests opposing the increase.

### To Protest These Changes

If you have questions or comments about the proposed rate changes or wish to protest, you may:

**Address the Board of Directors:** Attend the Public Hearing on May 24, 2014, at 10 AM at the Perry Walther Building in Bear Valley, CA.

**Write:** Written protests against the proposed rate change must be received by the District by the close of the public hearing on May 24, 2014 and must identify an owner of the property, the parcel (APN) number or address of the affected property, and include the original signature of an owner or renter/lessee (if they are financially responsible for the bill) of the parcel. Only one objection per parcel will be counted in calculating a majority protest to the proposed rate change.

If the District receives written protests against the proposed rates by a majority of the affected property owners/renters/lessees prior to the end of the hearing, the District cannot approve the change.

Written protests may be sent to:

**Bear Valley Water District,  
PO Box 5027, Bear Valley, CA 95223**

Please note that e-mail and photo copies of signed protests will not be accepted.

## Consumer Price Index Data from 1913 to 2017

Consumer Price Index (CPI-U) data is provided by the [U.S. Department of Labor Bureau of Labor Statistic](#). This monthly pipelined data is the gas powering the always-current [Inflation Calculator](#). The following CPI data was last updated by the government agency on July 14, 2017 and covers up to June 2017. The next inflation update for July has a scheduled release date of August 11, 2017.

**What is the CPI?** Before jumping into the data, if you want to learn about the Consumer Price Index and how it is used to calculate inflation, [read this CPI article](#).

### All Urban Consumers – (CPI-U) 1913-2017\*

Year	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Annual	Percent Change	
													Avg	Dec-Dec	Avg-Avg
1913	9.8	9.8	9.8	9.8	9.7	9.8	9.9	9.9	10.0	10.0	10.1	10.0	9.9	-	-
1914	10.0	9.9	9.9	9.8	9.9	9.9	10.0	10.2	10.2	10.1	10.2	10.1	10.0	1.0	1.0
1915	10.1	10.0	9.9	10.0	10.1	10.1	10.1	10.1	10.1	10.2	10.3	10.3	10.1	2.0	1.0
1916	10.4	10.4	10.5	10.6	10.7	10.8	10.8	10.9	11.1	11.3	11.5	11.6	10.9	12.6	7.9
1917	11.7	12.0	12.0	12.6	12.8	13.0	12.8	13.0	13.3	13.5	13.5	13.7	12.8	18.1	17.4
1918	14.0	14.1	14.0	14.2	14.5	14.7	15.1	15.4	15.7	16.0	16.3	16.5	15.1	20.4	18.0
1919	16.5	16.2	16.4	16.7	16.9	16.9	17.4	17.7	17.8	18.1	18.5	18.9	17.3	14.5	14.6
1920	19.3	19.5	19.7	20.3	20.6	20.9	20.8	20.3	20.0	19.9	19.8	19.4	20.0	2.6	15.6
1921	19.0	18.4	18.3	18.1	17.7	17.6	17.7	17.7	17.5	17.5	17.4	17.3	17.9	-10.8	-10.5
1922	16.9	16.9	16.7	16.7	16.7	16.7	16.8	16.6	16.6	16.7	16.8	16.9	16.8	-2.3	-6.1
1923	16.8	16.8	16.8	16.9	16.9	17.0	17.2	17.1	17.2	17.3	17.3	17.3	17.1	2.4	1.8
1924	17.3	17.2	17.1	17.0	17.0	17.0	17.1	17.0	17.1	17.2	17.2	17.3	17.1	0.0	0.0
1925	17.3	17.2	17.3	17.2	17.3	17.5	17.7	17.7	17.7	17.7	18.0	17.9	17.5	3.5	2.3
1926	17.9	17.9	17.8	17.9	17.8	17.7	17.5	17.4	17.5	17.6	17.7	17.7	17.7	-1.1	1.1
1927	17.5	17.4	17.3	17.3	17.4	17.6	17.3	17.2	17.3	17.4	17.3	17.3	17.4	-2.3	-1.7
1928	17.3	17.1	17.1	17.1	17.2	17.1	17.1	17.1	17.3	17.2	17.2	17.1	17.1	-1.2	-1.7
1929	17.1	17.1	17.0	16.9	17.0	17.1	17.3	17.3	17.3	17.3	17.3	17.2	17.1	0.6	0.0
1930	17.1	17.0	16.9	17.0	16.9	16.8	16.6	16.5	16.6	16.5	16.4	16.1	16.7	-6.4	-2.3
1931	15.9	15.7	15.6	15.5	15.3	15.1	15.1	15.1	15.0	14.9	14.7	14.6	15.2	-9.3	-9.0
1932	14.3	14.1	14.0	13.9	13.7	13.6	13.6	13.5	13.4	13.3	13.2	13.1	13.7	-10.3	-9.9
1933	12.9	12.7	12.6	12.6	12.6	12.7	13.1	13.2	13.2	13.2	13.2	13.2	13.0	0.8	-5.1
1934	13.2	13.3	13.3	13.3	13.3	13.4	13.4	13.4	13.6	13.5	13.5	13.4	13.4	1.5	3.1

2013	230.280	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546	233.069	233.049	232.957	1.5	1.5
2014	233.916	234.781	236.293	237.072	237.900	238.343	238.250	237.852	238.031	237.433	236.151	234.812	236.736	0.8	1.6
2015	233.707	234.722	236.119	236.599	237.805	238.638	238.654	238.316	237.945	237.838	237.336	236.525	237.017	0.7	0.1
2016	236.916	237.111	238.132	239.261	240.236	241.038	240.647	240.853	241.428	241.729	241.353	241.432	240.007	2.1	1.3
2017	242.839	243.603	243.801	244.524	244.733	244.955									

\*Base year is chained; 1982-1984 = 100. This table of CPI data is based upon a 1982 base of 100. What does this mean? A CPI of 195.3, as an example from 2005, indicates 95.3% inflation since 1982.

SHARE THIS:



**Jeff Gouveia**

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**From:** Schroeder, Dan <dschroeder@neumiller.com>  
**Sent:** Thursday, July 06, 2017 1:52 PM  
**To:** gmbearvalleywater@sbcglobal.net  
**Cc:** Schroeder, Dan  
**Subject:** RE: BVWD

Jeff,

Here is Government Code Section 53756. I've highlighted the 30 day notice language:

- An agency providing water, wastewater, sewer, or refuse collection service may adopt a schedule of fees or charges authorizing automatic adjustments that pass through increases in wholesale charges for water, sewage treatment, or wastewater treatment or adjustments for inflation, if it complies with all of the following:
- (a) It adopts the schedule of fees or charges for a property-related service for a period not to exceed five years pursuant to Section 53755.
  - (b) The schedule of fees or charges may include a schedule of adjustments, including a clearly defined formula for adjusting for inflation. Any inflation adjustment to a fee or charge for a property-related service shall not exceed the cost of providing that service.
  - (c) The schedule of fees or charges for an agency that purchases wholesale water, sewage treatment, or wastewater treatment from a public agency may provide for automatic adjustments that pass through the adopted increases or decreases in the wholesale charges for water, sewage treatment, or wastewater treatment established by the other agency.
  - (d) Notice of any adjustment pursuant to the schedule shall be given pursuant to subdivision (a) of Section 53755, not less than 30 days before the effective date of the adjustment.

Dan

**Daniel J. Schroeder**  
Attorney at Law

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**Neumiller & Beardslee**  
 ATTORNEYS AND COUNSELORS | EST. 1903  
 P.O. Box 20 | Stockton, CA 95201-3020  
 509 W. Weber Avenue, 5th Floor | Stockton, CA 95203  
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**From:** Jeff Gouveia [<mailto:gmbearvalleywater@sbcglobal.net>]  
**Sent:** Wednesday, July 5, 2017 1:23 PM

**Jeff Gouveia**

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**From:** Gary Ghio <g.ghio@wgainc.net>  
**Sent:** Wednesday, July 05, 2017 4:58 PM  
**To:** gmbearvalleywater@sbcglobal.net  
**Cc:** Matt Ospital  
**Subject:** RE: SERVICE RATES REVIEW & CPI-U

Jeff,

You are doing the calculation correctly based on year to year. I didn't realize the rate ordinance did not include the CPI-U February date that I used before. As there is no specific date requirement in the ordinance (it just states annually) you can pick the month you want to use, just be consistent from year to year.

You are already using the CPI-U to extend out the current rate increase based on direction from your legal counsel at the time of the rate increase. You can't go past two years of using the CPI from my recollection. The original study was for a 5 year rate increase and it was extended 2 years by using the CPI-U. That's why the current rate structure will run from 2014 to 2021. You will need to do a new rate study at that point in time.

Any increase has to be applied across the board to all customers. You technically don't need to notice them since it was built into the original rate study, Prop. 218 notice and the rate resolution but I would recommend if you do an increase you explain its basis in your newsletter to the customers if you are still doing that. I don't like to blindside anyone as it just gives them ammunition to complain.

If/when you do another rate increase, the percentage increase would be based on the rates in effect at that time (i.e. the CPI increased rate if it is done by then).

Let me know if you need anything else,  
 Gary

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**From:** Jeff Gouveia [mailto:gmbearvalleywater@sbcglobal.net]  
**Sent:** Wednesday, June 21, 2017 1:18 PM  
**To:** 'Gary Ghio'  
**Subject:** RE: SERVICE RATES REVIEW & CPI-U

Hey Gary,

The Board asked me to check on the CPI for a possible increase in rates this year. Following your directions below, I get the following. Can you let me know if this is right ?

For this year it would be  $\frac{243.603 - 237.111}{237.111} \times 100 = 2.737\%$

Is this correct ? Would we round to 2.7 or 2.74 % ?

Do you have any clients who elect to regularly use the CPI increase to help offset or even potentially extend out further an actual Prop 218 rate increase ? Do you have any thoughts or opinions on this approach ?

And, I assume we would have to apply this equally to both residential and commercial customers ? Would we notice them prior to billing at the increased rate or at the same time of the new effective rate increase or not necessarily notify them at all ?

4

Bear Valley Water District  
Financial Year 2017-18 + 5 Year Budget Forecast

	BUDGET FY 16 - 17	% DIFF PREV YEAR	BUDGET FY 17 - 18	% DIFF PREV YEAR	BUDGET FY 18 - 19	% DIFF PREV YEAR	BUDGET FY 19 - 20	% DIFF PREV YEAR	BUDGET FY 20 - 21	% DIFF PREV YEAR	5 YR Total
<b>REVENUES</b>											
Residential	591,000	79.54%	589,000		589,000		589,000		589,000		
Commercial	152,000	20.46%	190,000		152,000		152,000		152,000		
<b>Subtotal Operating Revenue</b>	<b>743,000</b>	<b>-0.24%</b>	<b>779,000</b>	<b>4.82%</b>	<b>741,000</b>	<b>0.00%</b>	<b>741,000</b>	<b>0.00%</b>	<b>741,000</b>	<b>0.00%</b>	<b>\$3,745,000</b>
<b>EXPENSES</b>											
Salaries and Benefits	289,284	6.82%	325,776	11.20%	328,217	0.74%	337,636	2.79%	345,595	2.30%	
Director Expenses - Meetings, Elections, Training	8,500		3,000		3,000		3,000		3,000		
Operator Education, Training & Certifications	1,000		1,500		1,500		1,500		1,500		
Gas, Diesel, Oil & Filters	13,000		3,000		3,000		3,000		3,000		
Insurance	22,000		22,500		22,500		22,500		22,500		
Memberships & Conferences	5,000		5,500		5,500		5,500		5,500		
Office Expenses & Supplies	10,000		10,000		10,000		10,000		10,000		
Field Expenses & Supplies	15,000		18,000		18,000		18,000		18,000		
Grooming, Snow Removal & Vehicle Storage	2,500		5,000		3,500		3,500		3,500		
General Engineering & Consulting	15,000		5,000		5,000		5,000		5,000		
General Legal & Accounting	10,000		10,000		10,000		10,000		10,000		
Equipment Rental	18,000		600		600		600		600		
Repairs & Maintenance	61,200		78,214		56,000		56,000		56,000		
Laboratory Fees	21,000		25,000		25,000		25,000		25,000		
Regulatory Reporting & Compliance Projects	7,000		6,500		6,500		6,500		6,500		
Taxes, Fees, Licenses & Assessments	30,000		30,000		30,000		30,000		30,000		
Utilities	55,000		55,000		55,000		55,000		55,000		
<b>Subtotal Operating Expenses</b>	<b>583,484</b>	<b>6.44%</b>	<b>603,090</b>	<b>3.29%</b>	<b>583,317</b>	<b>-3.39%</b>	<b>592,736</b>	<b>1.59%</b>	<b>600,685</b>	<b>1.32%</b>	
<b>Net Operational Income</b>	<b>159,516</b>		<b>175,910</b>		<b>157,683</b>		<b>148,264</b>		<b>140,315</b>		<b>\$781,689</b>
<b>OTHER REVENUE</b>											
Interest Income - LAIF	500		2,000		2,000		2,000		2,000		
Late Fees, Penalties & Interest	10,000		10,000		10,000		10,000		10,000		
Expense Reimbursements - USFS	2,384		3,863		3,863		3,863		3,863		
Expense Reimbursements - Concessionaire	4,439		5,290		5,290		5,290		5,290		
Connection Fees (Incl Application & Inspection Fees)	0		0		0		0		0		
<b>Subtotal Other Revenue</b>	<b>17,323</b>		<b>21,152</b>		<b>21,153</b>		<b>21,153</b>		<b>21,153</b>		
<b>OTHER EXPENSES</b>											
Loan Interest	20,156		18,809		17,203		15,680		14,011		
Depreciation	96,348		114,223		123,451		122,551		120,601		
<b>Subtotal Other Expenses</b>	<b>116,504</b>		<b>133,032</b>		<b>140,654</b>		<b>138,231</b>		<b>134,612</b>		
<b>Net Other Income</b>	<b>(99,181)</b>		<b>(111,880)</b>		<b>(119,501)</b>		<b>(117,078)</b>		<b>(113,459)</b>		
<b>NET INCOME</b>	<b>60,335</b>		<b>64,031</b>		<b>38,182</b>		<b>31,186</b>		<b>26,855</b>		<b>\$220,590</b>
<b>NON-CASH EXPENDITURES (Included in net income)</b>											
Depreciation	96,348		114,223		123,451		122,551		120,601		
<b>Subtotal Non-Cash Expenses</b>	<b>96,348</b>		<b>114,223</b>		<b>123,451</b>		<b>122,551</b>		<b>120,601</b>		
<b>CASH EXPENDITURES (Not Included in net income)</b>											
Capital Improvements / Replacements	(86,500)		(117,500)		(45,000)		(65,000)		(34,000)		
Loan Payments - Principal	(36,182)		(37,629)		(39,134)		(40,657)		(42,326)		
<b>Subtotal Addl Cash Expenses</b>	<b>(102,682)</b>		<b>(155,129)</b>		<b>(84,134)</b>		<b>(105,657)</b>		<b>(76,326)</b>		
<b>NET CASH FLOW</b>	<b>54,001</b>		<b>23,125</b>		<b>77,499</b>		<b>48,080</b>		<b>71,130</b>		<b>\$273,836</b>

**Bear Valley Water District**  
Financial Year 2017-18 - Actual vs. Budget vs Proposed

	BUDGET FY 16 - 17	ACTUAL FY 16 - 17	BUDGET FY 17 - 18	PROPOSED CHANGE FROM FY 16 ACTUAL
<b>REVENUES</b>				
Residential	591,000	589,575	599,000	
Commercial	152,000	195,537	190,000	
<b>Subtotal Operating Revenue</b>	<b>743,000</b>	<b>785,112</b>	<b>779,000</b>	
<b>EXPENSES</b>				
Salaries and Benefits	289,284	296,516	325,776	
Director Expenses - Meetings, Elections, Training	8,500	2,988	3,000	
Operator Education, Training & Certifications	1,000	1,356	1,500	
Gas, Diesel, Oil & Filters	13,000	5,031	3,000	
Insurance	22,000	21,480	22,500	
Memberships & Conferences	5,000	5,300	5,500	
Office Expenses & Supplies	10,000	15,140	10,000	
Field Expenses & Supplies	15,000	18,771	18,000	
Grooming, Snow Removal & Vehicle Storage	2,500	4,030	3,500	
General Engineering & Consulting	15,000	5,081	5,000	
General Legal & Accounting	10,000	10,284	10,000	
Equipment Rental	18,000	9,039	600	
Repairs & Maintenance	61,200	83,267	78,214	
Laboratory Fees	21,000	26,090	25,000	
Regulatory Reporting & Compliance Projects	7,000	6,468	6,500	
Taxes, Fees, Licenses & Assessments	30,000	29,764	30,000	
Utilities	55,000	60,999	55,000	
<b>Subtotal Operating Expenses</b>	<b>683,484</b>	<b>601,605</b>	<b>603,090</b>	0.2%
<b>Net Operational Income</b>	<b>159,516</b>	<b>183,508</b>	<b>175,910</b>	12.7%
<b>OTHER REVENUE</b>				
Interest Income - LAIF	500	2,259	2,000	
Late Fees, Penalties & Interest	10,000	10,152	10,000	
Expense Reimbursements - USFS	2,384	2,384	3,883	
Expense Reimbursements - Concessionaire	4,439	4,439	5,290	
Connection Fees (Incl Application & Inspection Fees)	0	0	0	
Misc Other Income	0	1,088	0	
<b>Subtotal Other Revenue</b>	<b>17,323</b>	<b>20,322</b>	<b>21,182</b>	
<b>OTHER EXPENSES</b>				
Loan Interest	20,156	20,152	18,809	
Depreciation	96,348	80,893	114,223	
<b>Subtotal Other Expenses</b>	<b>116,504</b>	<b>101,045</b>	<b>133,032</b>	
<b>Net Other Income</b>	<b>(99,181)</b>	<b>(80,723)</b>	<b>(111,880)</b>	
<b>NET INCOME</b>	<b>60,335</b>	<b>72,785</b>	<b>64,031</b>	-13.7%
<b>NON-CASH EXPENDITURES (Included in net income)</b>				
Depreciation	96,348	80,893	114,223	
<b>Subtotal Non-Cash Expenses</b>	<b>96,348</b>	<b>80,893</b>	<b>114,223</b>	
<b>CASH EXPENDITURES (Not Included in net income)</b>				
Capital Improvements / Replacements	(66,500)	(74,857)	(117,500)	
Loan Payments - Principal	(36,182)	(36,186)	(37,629)	
<b>Subtotal Addl Cash Expenses</b>	<b>(102,682)</b>	<b>(111,043)</b>	<b>(155,129)</b>	
<b>NET CASH FLOW</b>	<b>54,001</b>	<b>42,635</b>	<b>23,125</b>	
<b>Debt/Coverage Ratio - Loan Covenants - 1.25 or Greater</b>	<b>4.330</b>	<b>4.247</b>	<b>4.737</b>	



**BENEFITS DETAIL - CURRENT BENEFITS & SCENARIOS BASED ON OTHER AGENCY COMPARASIONS**

<b>FY15-16 ACTUAL</b>	Medical	Dental	Vision	Life Ins	Ind Total	3 % Employer Match
<b>CONTRIBUTIONS</b>	100%	100%	100%	\$ 100k		
General Manager	0	0	0	0.00	0	1,953
Office Manager	836	54	17	52	959	531
Chief Plant Operator	836	90	34	52	1012	1,927
Operator - Grade II	0	0	0	52	52	931
Operator - Grade I	0	0	0	0	0	668
<b>Total</b>	<b>1672</b>	<b>144</b>	<b>51</b>	<b>156</b>	<b>2023</b>	
<b>12 Month Benefit Total:</b>					<b>\$24,276</b>	<b>\$6,011</b>
<b>12 Month Benefit + Retirement Total:</b>						<b>\$30,287</b>

<b>Scenarios</b>	Medical	Dental	Vision	Life Ins	Ind Total	Ret - 6.0 %	Ret - 10.0 %	Example CAL PERS 6.533%
	100%	100%	100%	\$ 100k				
General Manager	0	0	0	37	37	4,370	7,283	4,758
Office Manager	836	54	17	52	959	3,593	5,988	3,912
Chief Plant Operator	836	90	34	52	1012	3,840	6,400	4,181
Operator - Grade II	0	54	0	52	106	1,720	2,866	1,873
Operator - Grade I	0	0	0	52	52	1,537	2,562	1,674
<b>Total</b>	<b>1672</b>	<b>198</b>	<b>51.24</b>	<b>243.44</b>	<b>2165</b>			
<b>12 Month Benefit Total:</b>					<b>\$25,976</b>	<b>\$15,060</b>	<b>\$25,099</b>	<b>\$16,397</b>
<b>12 Month Benefit + Retirement Total:</b>						<b>\$41,036</b>	<b>\$51,076</b>	<b>\$42,374</b>



P.O. Box 942703 Sacramento, CA 94229-2703  
 888 CalPERS (or 888-225-7377)  
 TTY: (877) 249-7442 | Fax: (916) 795-4673  
 www.calpers.ca.gov

California Public Employees' Retirement System

## NEW AGENCY QUESTIONNAIRE

### AGENCY INFORMATION

Official Agency Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 County: \_\_\_\_\_

### Contact Person

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

1. Title of Agency's governing body: \_\_\_\_\_

2. Under what State statutes or code section was Agency organized?  
 \_\_\_\_\_ Date \_\_\_\_\_

3. Has Agency had any name changes? YES\_\_ NO\_\_

If yes, please list the previous name(s): \_\_\_\_\_

4. Has Agency reorganized, merged with, or assumed the functions of another agency?  
 YES\_\_ NO\_\_

If yes, please provide copies of the reorganization documents.

5. Has Agency previously contracted with CalPERS? YES\_\_ NO\_\_

### MEMBERSHIP

There are two general categories the agency may provide coverage for: 1) Local Miscellaneous Members (all employees of a contracting agency except safety employees), and 2) Local Safety Members (safety groups: police officers, fire fighters, county peace officers, sheriff, and other safety officers). Benefits may be provided separately to each safety group. If the contract is to include a safety category, job specifications for all safety positions must be submitted and reviewed to determine if they qualify for safety status, as defined in the Government Code.



7. Please enter the number of employees employed in the category to be included in the contract:

- \_\_\_\_\_ Miscellaneous
- \_\_\_\_\_ Fire
- \_\_\_\_\_ Police
- \_\_\_\_\_ County Peace Officer
- \_\_\_\_\_ Sheriff
- \_\_\_\_\_ Other Safety Officers

CalPERS retirees

A CalPERS retiree receiving a monthly allowance from this system shall not be employed in any capacity by a CalPERS employer unless he or she has first been reinstated from retirement, pursuant to G.C. Section 21220.

8. Do you employ any CalPERS retirees? YES\_\_ NO\_\_  
If yes, please enter the employees separately on the enclosed CD for Employee Data for the Actuarial Valuation, and indicate "CalPERS retiree".

Elected/Appointed Officials

Section 20322 of the Government Code, as amended effective July 1, 1994, states that elected or appointed officials, who are first elected or appointed on or after July 1, 1994, or who are elected or appointed to a term of office not consecutive with a term held on June 30, 1994 are excluded from membership in this System. This exclusion does not apply to persons elected to a city council or county board of supervisors.

Elected officials eligible for membership in this System are optional members as provided by G.C. Section 20322. Unless the contract specifically excludes elected officials pursuant to G.C. Section 20502, each such official may elect membership.

9. Cities and Counties only:

Are members of your City Council or Board of Supervisors to be excluded? YES\_\_ NO\_\_  
If no, please include employee data on the enclosed CD.

Any other governing body members elected/appointed prior to January 1, 1997? YES\_\_ NO\_\_  
If yes, are they to be excluded? YES\_\_ NO\_\_  
If yes, please attach a list of position titles and the reason for exclusion.  
If no, please include employee data on the enclosed CD.

10. All other agencies:

Were any governing body members elected/appointed prior to July 1, 1994? YES\_\_ NO\_\_  
If yes, are they to be excluded? YES\_\_ NO\_\_  
If they are not to be excluded, please include employee data on the enclosed CD.

11. Do you have "contract" employees? YES\_\_ NO\_\_  
If yes, please provide a copy of employment agreement/contract for each contract employee.

**NOTE: ONLY THOSE EMPLOYEES OF YOUR AGENCY MAY BE REPORTED TO CalPERS. If your agency is associated to a Joint Powers Agreement which created a separate entity, individuals employed by that entity cannot be reported as employees of your agency.**

**SOCIAL SECURITY INFORMATION**

12. Has the Agency entered into a **voluntary** agreement to provide Social Security coverage pursuant to Section 218 of the Social Security Act? YES\_\_ NO\_\_

If yes, the following information is needed:

- a. IRS Employer Identification Number \_\_\_\_\_
- b. Effective date of coverage \_\_\_\_\_
- c. Positions excluded from Social Security coverage \_\_\_\_\_

**(NOTE: Private nonprofit corporations** under IRS code 501(c)(3) are exempt from paying Federal taxes but are mandated into SS coverage. "Educational auxiliary organizations" (i.e. Associated Students, Foundations, Bookstores, etc.) are neither a public agency nor a political subdivision of the State of California, for Social Security purposes and continue paying mandatory SS. They are ineligible for coverage under Section 218. Upon contracting for CalPERS retirement the employees will continue to contribute to Social Security.)

**NOTE:**

If your employees are not covered by a public retirement system and are currently participating in social security coverage, including Medicare pursuant to section 11332 of the 1990 Omnibus Budget Reconciliation Act (OBRA), please read the following:

OBRA required all public employees, who are not actively participating in a public retirement system which meets certain minimum benefit requirements established by the Internal Revenue Service, to be covered by social security including Medicare. This applies to all services after July 1, 1991.

Once an employee is actively participating in a public retirement system which meets the minimum benefit requirements, the employee is no longer mandated into social security coverage<sup>1</sup> and unless the employer enters into an agreement to provide social security coverage pursuant to section 218 of the Social Security Act, social security coverage does not apply.

Although the procedure for a public agency to contract with the Public Employees' Retirement System for participation in the retirement program involves many steps and completing the contract may take several months, the Internal Revenue Service has advised us that after July 1, 1991, services of employees will be subject to mandatory full social security coverage during the time prior to finalization of the contract and the active participation in the retirement system.

<sup>1</sup> The 1985 Consolidated Omnibus Budget Reconciliation Act requires all public employees hired, rehired and/or elected after March 31, 1986 to be covered by Medicare. All employees of the agency are subject to Medicare coverage regardless of whether they are covered by full social security, only a public retirement system or both social security and a retirement system.

Social security coverage pursuant to the voluntary section 218 agreement is available to public agencies whose employees are actively participating in a retirement plan. Therefore, the effective date of the social security coverage may not be earlier than the effective date of retirement system contract. Unlike the CalPERS contract however, the agreement for social security coverage may be made retroactive as much as five years.

**BENEFIT FORMULA**

Please refer to Circular Letter <http://www.calpers.ca.gov/eip-docs/employer/cir-ltrs/2012/200-055-12.pdf> and the Optional Benefits Listing (PERS-CON-40) for an explanation of each benefit formula available to you.

- FULL FORMULA - Agency has not entered into a voluntary agreement to provide Social Security coverage pursuant to Section 218 of the Social Security Act.
- SUPPLEMENTAL FORMULA - Agency desires Full formula CalPERS coverage and has also entered into a voluntary agreement to provide Social Security coverage pursuant to Section 218 of the Social Security Act.

13. Please select the benefit formula for each category to be included in the contract.

Miscellaneous/Elected Officials:

2% @ 62      \_\_\_\_\_ FULL      \_\_\_\_\_ SUPPLEMENTAL

Safety:

	<u>Fire</u>	<u>Police</u>	<u>CPO</u>	<u>Sheriff</u>	<u>Other Safety</u>
2% @ 57 FULL	_____	_____	_____	_____	_____
2.5% @ 57 FULL	_____	_____	_____	_____	_____
2.7% @ 57 FULL	_____	_____	_____	_____	_____
2% @ 57 SUPPLEMENTAL	_____	_____	_____	_____	_____
2.5% @ 57 SUPPLEMENTAL	_____	_____	_____	_____	_____
2.7% @ 57 SUPPLEMENTAL	_____	_____	_____	_____	_____

**LOCAL RETIREMENT PLAN**

14. Do the employees currently have a retirement plan?      YES\_\_ NO\_\_

Name of Plan: \_\_\_\_\_

► If your agency has a defined benefit plan, please submit the following:

- Latest actuarial valuation report
- Summary of plan provisions
- Name and telephone number of the actuary and firm

The California Public Employees' Retirement Law does not preclude concurrent participation in a deferred compensation plan, a tax-deferred retirement plan under Section 401(k), a money purchase pension plan and trust under Section 401(a) or a supplemental defined benefit plan maintained by the employer under Section 401(a).

If your agency has a Money Purchase Pension Plan and Trust under Section 401(a): Your employees may continue participation so long as your agency has received a ruling from the Internal Revenue Service stating that the money purchase pension and trust qualifies under Section 401(a) and furnishes proof thereof. (G.C. Sections 20303, 20894).

If your agency has a Supplemental Defined Benefit plan maintained by the employer under Section 401(a): Your employees may continue participation under the following conditions: a) CalPERS has been designated as the employer's primary plan, b) the supplemental defined benefit plan has received a ruling from the Internal Revenue Service that the plan qualifies under Section 401(a) and furnishes proof thereof, and c) the supplemental defined benefit plan does not, in any way, interfere with the employee's rights to membership in CalPERS. (G.C. Sections 20303, 20894, eff. 1/1/00).

15. Does the agency wish to transfer the assets of the plan to CalPERS? YES\_\_ NO\_\_

If yes, are the contributions to be transferred to:

Employer Account\_\_\_\_\_ Individual Employee Account\_\_\_\_\_ Both Accounts\_\_\_\_\_

	<u>Miscellaneous</u>	<u>Fire</u>	<u>Police/CPO/Sheriff</u>
Local plan effective date:	___/___/___	___/___/___	___/___/___
Do employees contribute?	_____	_____	_____
Do you wish to transfer active members?	_____	_____	_____
Number of active members:	_____	_____	_____
Do you wish to transfer inactive members?	_____	_____	_____
Number of inactive members:	_____	_____	_____
Do you wish to transfer retired members?	_____	_____	_____
Number of retired members:	_____	_____	_____

A breakdown of each employee's total contributions (including any applicable interest) is needed to conduct the valuation. If a contract for retirement coverage is completed, an updated listing of the member contributions including a breakout of the taxed and tax-deferred contributions must accompany the transferred funds.

An agency may wish to continue its local retirement plan and contract for only those members who waive their rights under the local plan and transfer their contributions to CalPERS. If this is your situation, please contact this office for further information. If the plan cannot be transferred and the employees receive refunds of their contributions, any employer refund may be used to offset the costs of prior service. Also enclosed is a fact sheet "LOCAL SYSTEM RETIREMENT PLANS THAT ARE TRANSFERABLE TO CalPERS."

**PRIOR SERVICE CREDIT**

"Prior service" is service rendered by an employee prior to the effective date of the agency's contract with CalPERS. The employer pays the cost of prior service. Prior service will be credited to each person employed by the agency who becomes a CalPERS member on the effective date of the agency's contract. Former employees of the agency have the right to claim such service as a member of CalPERS.





**PAY PERIODS**

It is important that the pay period information be correct. Accuracy and promptness in reporting payroll is necessary to avoid potential penalties.

18. Agency's pay period:

Monthly \_\_\_\_\_ Weekly \_\_\_\_\_ Bi-Weekly \_\_\_\_\_ Semi-Monthly \_\_\_\_\_

**FINANCIAL INFORMATION**

- 19. Has your agency been the subject of a grand jury investigation within the last 5 years?  
Yes\_\_No\_\_ If yes, please provide copies of the grand jury report.
- 20. Have any lawsuits been filed against your agency within the last 5 years?  
Yes\_\_No\_\_ If yes, please discuss the circumstances and the outcome. Use a separate page for this information.
- 21. Has your agency filed bankruptcy within the last 5 years?  
Yes\_\_No\_\_ If yes, please provide copies of the following: 1) current year budget and budget for the last three fiscal years; 2) copies of any current year budget to actual reports and copies of prior year-end budget to actual reports for the last three years; and 3) copies of all internal financial statements or audits prepared for or on behalf of the agency for the last three years.

**COSTS**

An actuarial valuation is required to determine the cost to the agency for participation of its employees in the Retirement Program. The employer contribution rate is determined separately for the miscellaneous and the safety members, and separate valuations are required.

After we have received the completed questionnaire, the employee data to be provided by completing the enclosed CD, and any other documentation, if needed, (documents of origin, job specifications for safety categories), we will forward a pre-valuation contract for authorization to proceed with the actuarial valuation. If the contract is to include a safety category, job specifications for all safety positions must be reviewed to determine if they qualify for safety status, as defined in the Government Code, before proceeding with the valuation process. Upon receipt of the pre-valuation contract, we will proceed with the process to conduct the valuation. A period of 90 days should be allowed for receipt of the valuation report.

The fee is \$900.00 for each actuarial valuation and an additional one time fee of \$2100 is charged for local system plan transfers. A billing invoice will be sent after the valuation has been conducted.

Please be aware the contract process generally takes a minimum 6-9 months to complete.

If you have any questions, please contact this office at (888) CalPERS (225-7377).

For more information, please visit our website at <http://www.calpers.ca.gov>

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

# LIST OF PUBLIC AGENCY REQUIRED EMPLOYER CONTRIBUTIONS

**Important Information**

- The figures shown are for July 1 of each year, however they may not reflect changes to plan benefits, the funding period, changes to contracts, prepayments, or any lump-sum payments made.
- The minimum required employer contribution is the sum of both the Normal Cost Rate (percentage of payroll) and the Unfunded Accrued Liability (UAL) payment (billed monthly).
- The employer normal cost is paid as part of the payroll reporting process. The annual UAL payment is billed monthly unless prepaid at the beginning of the fiscal year.
- Figures shown are the employer contributions only and do not reflect employee contributions or cost sharing. The employee portion is in addition to the employer cost. Some employers may pay employee contributions, but this is not reflected in the information shown.
- A rate shown as "N/A" may not mean an employer did not pay contributions for that year. It designates that there is no rate in the CalPERS database with a July 1 effective date for that fiscal year.
- Where NA is displayed under the UAL column, the UAL may be included in the Rate column for that year. CalPERS began showing the UAL payment as a dollar amount for pooled plans in FY 2015-16 and for non-pooled plans in FY 2017-18.

CalPERS ID	Employer Name	Plan Name	Normal Cost		FY 2017-18		FY 2016-17		FY 2015-16		UAL Payment	
			Rate	Rate	Rate	Rate	Rate	Rate	Rate	Rate	FY 2016-17	FY 2015-16
5206367001	Academic Senate for California Community Colleges	Miscellaneous	7.200%	\$23,065	7.159%	\$20,315	6.709%	\$18,432	6.709%	\$18,432	N/A	\$18,432
5206367001	Academic Senate for California Community Colleges	PEPRA Miscellaneous	6.533%	\$42	6.555%	\$16	6.709%	\$16	6.709%	\$16	N/A	\$16
7252462115	Access Services Incorporated	Miscellaneous	7.200%	\$213,077	7.159%	\$182,871	6.709%	\$162,215	6.709%	\$162,215	N/A	\$162,215
7252462115	Access Services Incorporated	PEPRA Miscellaneous	6.533%	\$406	6.555%	\$45	6.237%	\$0	6.237%	\$0	N/A	\$0
5913005428	Agoura Hills and Calabasas Community Center	Miscellaneous	8.418%	\$11,101	8.377%	\$8,421	8.003%	\$6,730	8.003%	\$6,730	N/A	\$6,730
3186054072	Alameda Alliance for Health	Miscellaneous	7.641%	\$0	7.334%	N/A	7.195%	N/A	7.195%	N/A	N/A	N/A
3711807738	Alameda Corridor Transportation Authority	Miscellaneous	8.921%	\$147,323	8.880%	\$129,013	8.512%	\$116,272	8.512%	\$116,272	N/A	\$116,272
6496722114	Alameda County Fire Department	Miscellaneous	8.921%	\$91,224	8.880%	\$67,828	8.512%	\$52,898	8.512%	\$52,898	N/A	\$52,898
6496722114	Alameda County Fire Department	Safety	20.585%	\$4,617,628	29.813%	N/A	28.586%	N/A	28.586%	N/A	N/A	N/A
5697343515	Alameda County Law Library	PEPRA Miscellaneous	6.533%	\$1,435	6.555%	\$480	N/A	N/A	N/A	N/A	N/A	N/A
5854416989	Alameda County Law Library	Miscellaneous	7.200%	\$22,723	7.159%	\$9,579	6.709%	\$1,223	6.709%	\$1,223	N/A	\$1,223
5854416989	Alameda County Mosquito Abatement District	PEPRA Miscellaneous	6.533%	\$274	6.555%	\$94	N/A	N/A	N/A	N/A	N/A	N/A
5854416989	Alameda County Mosquito Abatement District	Miscellaneous	9.599%	\$127,933	9.558%	\$101,476	9.353%	\$83,681	9.353%	\$83,681	N/A	\$83,681
5854416989	Alameda County Schools Insurance Group	PEPRA Miscellaneous	6.908%	\$360	6.930%	\$141	N/A	N/A	N/A	N/A	N/A	N/A
5854416989	Alameda County Schools Insurance Group	Miscellaneous	10.110%	\$58,691	10.069%	\$51,650	9.671%	\$46,432	9.671%	\$46,432	N/A	\$46,432
5854416989	Alameda County Schools Insurance Group	Miscellaneous	10.110%	\$269,103	10.069%	\$227,982	9.671%	\$199,624	9.671%	\$199,624	N/A	\$199,624
1523787248	Alameda County Transportation Commission	PEPRA Miscellaneous	6.533%	\$464	6.555%	\$180	N/A	N/A	N/A	N/A	N/A	N/A
1523787248	Alameda County Transportation Commission	Miscellaneous	10.110%	\$246,957	10.069%	\$243,876	9.671%	\$208,877	9.671%	\$208,877	N/A	\$208,877
7881444620	Alameda County Waste Management Authority	PEPRA Miscellaneous	6.533%	\$1,483	6.555%	\$54	N/A	N/A	N/A	N/A	N/A	N/A
7881444620	Alameda County Waste Management Authority	Miscellaneous	10.110%	\$5,125,709	28.237%	N/A	27.185%	N/A	27.185%	N/A	N/A	N/A
5819666550	Alameda County Water District	Miscellaneous	9.539%	\$5,125,709	9.498%	\$158,117	9.067%	\$139,349	9.067%	\$139,349	N/A	\$139,349
3509506221	Albany Municipal Services Joint Powers Authority	Miscellaneous First Tier	7.200%	\$2,365	7.159%	\$0	6.709%	\$0	6.709%	\$0	N/A	\$0
3509506221	Albany Municipal Services Joint Powers Authority	Miscellaneous Second Tier	6.533%	\$894	6.555%	\$0	6.237%	\$0	6.237%	\$0	N/A	\$0
3509506221	Albany Municipal Services Joint Powers Authority	PEPRA Miscellaneous	8.921%	\$101,794	8.880%	\$85,169	8.512%	\$74,049	8.512%	\$74,049	N/A	\$74,049
3509506221	Albany Municipal Services Joint Powers Authority	Miscellaneous	8.921%	\$61	8.880%	\$7	8.512%	\$0	8.512%	\$0	N/A	\$0
1756428867	Alliance Of Schools For Cooperative Insurance Programs	PEPRA Miscellaneous	12.014%	\$14,529	11.973%	\$12,211	11.478%	\$10,654	11.478%	\$10,654	N/A	\$10,654
1756428867	Alliance Of Schools For Cooperative Insurance Programs	Miscellaneous	19.723%	\$245,009	19.536%	\$198,605	18.524%	\$165,886	18.524%	\$165,886	N/A	\$165,886
4606242844	Alpine Fire Protection District	Safety	16.842%	\$0	16.656%	\$0	15.627%	\$0	15.627%	\$0	N/A	\$0
4606242844	Alpine Fire Protection District	Miscellaneous Second Tier	7.540%	\$24	7.499%	\$0	7.183%	\$0	7.183%	\$0	N/A	\$0
4606242844	Alpine Fire Protection District	PEPRA Miscellaneous	6.533%	\$12	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
4606242844	Alpine Fire Protection District	Miscellaneous	7.036%	\$885,526	10.439%	N/A	9.828%	N/A	9.828%	N/A	N/A	N/A
4606242844	Alpine Fire Protection District	Miscellaneous	7.850%	\$80,226	7.809%	\$59,899	7.510%	\$46,220	7.510%	\$46,220	N/A	\$46,220
2668620501	Alta California Regional Center Inc	PEPRA Miscellaneous	6.908%	\$155	6.930%	\$13	6.730%	\$0	6.730%	\$0	N/A	\$0
6051653640	Alta Irrigation District	Miscellaneous	9.599%	\$91,502	9.558%	\$72,492	9.353%	\$59,527	9.353%	\$59,527	N/A	\$59,527
5584920723	Alta Irrigation District	PEPRA Miscellaneous	6.908%	\$63	6.930%	\$17	N/A	N/A	N/A	N/A	N/A	N/A
5584920723	Alta Irrigation District	Miscellaneous	8.303%	\$241	8.262%	\$8	N/A	N/A	N/A	N/A	N/A	N/A
3858484037	Altadena Library District	PEPRA Miscellaneous	8.921%	\$6,782	8.880%	\$5,093	8.512%	\$4,082	8.512%	\$4,082	N/A	\$4,082
3858484037	Altadena Library District	Miscellaneous	8.921%	\$43	8.880%	\$32	8.512%	\$0	8.512%	\$0	N/A	\$0
3858484037	Altadena Library District	PEPRA Miscellaneous	6.533%	\$47,377	6.555%	\$38,848	6.237%	\$32,889	6.237%	\$32,889	N/A	\$32,889
3858484037	Altadena Library District	Miscellaneous Second Tier	8.418%	\$141	8.377%	N/A	8.003%	N/A	8.003%	N/A	N/A	N/A
4390228269	Amador County Transportation Commission	PEPRA Miscellaneous	6.533%	\$43	6.555%	\$32	6.237%	\$0	6.237%	\$0	N/A	\$0
4390228269	Amador County Transportation Commission	Miscellaneous	8.418%	\$47,377	8.377%	\$38,848	8.003%	\$32,889	8.003%	\$32,889	N/A	\$32,889
1899375431	Amador Transit	PEPRA Miscellaneous	6.533%	\$141	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1899375431	Amador Transit	Miscellaneous	8.418%	\$262,398	8.377%	\$225,661	8.003%	\$200,706	8.003%	\$200,706	N/A	\$200,706
3780426882	Amador Water Agency	Miscellaneous	8.418%	\$262,398	8.377%	\$225,661	8.003%	\$200,706	8.003%	\$200,706	N/A	\$200,706

# AGENDA ITEM

DATE: JULY 24, 2017

TO: BVWD BOARD OF DIRECTORS

FROM: JEFF GOUVEIA, DISTRICT GENERAL MANAGER

RE: MONTHLY OPERATIONS REPORT

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1. Collections, Treatment & Disposal Operations - Update
  - a. Flows - Influent Flows & Pond Transfers
  - a. Volumes - Storage, Capacity & Disposal
2. Permit Compliance & Monitoring & Reporting Programs (MRPs) - Update
  - a. WDR MRP - Land Discharge Permit – Compliance & Reporting Update
  - b. NPDES MRP – Surface Water Discharge Permit – Compliance & Reporting Update
    - i. R5-2016-0054 – Updated Dilution/Mixing Zone Study – Performed June 20
3. Other
  - a. Neumiller & Beardslee Attorney-Client Representation Agreement – New Fee Schedule
  - b. BVWD Roster – 2017 Expiration of Terms of Office (Boyle, Becking, Bissell)

https://ciwqs.waterboards.ca.gov/ciwqs/reportBuilderSelectReport.jsp?tmID=407542&faCityID=209035

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**CIWQS**

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**SMR / DMR Reporting**

Facility Name: Bear Valley WWTF  
 Water Board Office: Region 5S - Sacramento  
 Reporting Level: Level II

Order Number: RS-2016-0045-01  
 Case Worker: Mohammad Farhad  
 All Electronic Date: 08/01/2016

To review or submit a report, select it from the list below. To change the list of reports, check the status types and/or enter start and end dates.

Show reports that meet these criteria

Status:

- Submitted - report was already submitted to water board
- In-Progress - report has been edited but not submitted
- Past Due - report deadline has passed and report has not been submitted
- Future - report due date is in the future
- Withdrawn - report has been withdrawn

Show Report Due Between:  and

[Refresh List](#) | [Show Calendar Year](#)

Search results:

ID	Report Name	Type	Frequency	Reporting Period	Due Date	Status	Date Received	Date Reviewed	Certified Violations	Report	Withdrawal
1894778	June 2017	MONNPPDES	Monthly	06/01/2017 - 06/30/2017	08/01/2017	Future			No		
1894779	July 2017	MONNPPDES	Monthly	07/01/2017 - 07/31/2017	09/01/2017	Future			No		
1894780	August 2017	MONNPPDES	Monthly	08/01/2017 - 08/31/2017	10/01/2017	Future			No		
1894781	September 2017	MONNPPDES	Monthly	09/01/2017 - 09/30/2017	11/01/2017	Future			No		
1894782	October 2017	MONNPPDES	Monthly	10/01/2017 - 10/31/2017	12/01/2017	Future			No		
1894783	November 2017	MONNPPDES	Monthly	11/01/2017 - 11/30/2017	01/01/2018	Future			No		
1894773	January 2017	MONNPPDES	Monthly	01/01/2017 - 01/31/2017	03/01/2017	Submitted	02/27/2017	04/26/2017	No	<a href="#">Download Report</a>	
1894774	February 2017	MONNPPDES	Monthly	02/01/2017 - 02/28/2017	04/01/2017	Submitted	03/28/2017	04/26/2017	No	<a href="#">Download Report</a>	
1894775	March 2017	MONNPPDES	Monthly	03/01/2017 - 03/31/2017	05/01/2017	Submitted	05/01/2017		No	<a href="#">Download Report</a>	
1894776	April 2017	MONNPPDES	Monthly	04/01/2017 - 04/30/2017	06/01/2017	Submitted	06/01/2017		No	<a href="#">Download Report</a>	
1894777	May 2017	MONNPPDES	Monthly	05/01/2017 - 05/31/2017	07/01/2017	Submitted	06/25/2017		No	<a href="#">Download Report</a>	

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### SMR / DMR Reporting

Facility Name: Bear Valley WWTF  
 Water Board Office: Region 5S - Sacramento  
 Reporting Level: Level 1  
 Order Number: RS-2001-0208  
 Case Worker: Kenny Croyle

To review or submit a report, select it from the list below. To change the list of reports, check the status types and/or enter start and end dates.

Show reports that meet these criteria

Status:

- Submitted - report was already submitted to water board
- In-Progress - report has been edited but not submitted
- Past Due - report deadline has passed and report has not been submitted
- Future - report due date is in the future
- Withdrawn - report has been withdrawn

Show Report Due Between:  and

[Refresh List](#) [Show Calendar Year](#)

Export to Excel Show: 100

ID	Report Name	Type	Frequency	Reporting Period	Due Date	Status	Date Received	Date Reviewed	Certified Violations
1934449	June 2017	MONRPT	Monthly	06/01/2017 - 06/30/2017	08/01/2017	Future			No
1908994	Q1 2017 (3 times per year)	GR_WATER	Quarterly	04/01/2017 - 07/31/2017	09/01/2017	Future			No
1949198	July 2017	MONRPT	Monthly	07/01/2017 - 07/31/2017	09/01/2017	Future			No
1835364	Q3 2016 (3 times per year)	GR_WATER	Quarterly	10/01/2016 - 12/31/2016	02/01/2017	Submitted	12/12/2016		No
1859963	December 2016	MONRPT	Monthly	12/01/2016 - 12/31/2016	02/01/2017	Submitted	01/23/2017		No
1720470	2016	MONRPT	Annual	01/01/2016 - 12/31/2016	02/01/2017	Submitted	01/31/2017		No
1870432	January 2017	MONRPT	Monthly	01/01/2017 - 01/31/2017	03/01/2017	Submitted	02/21/2017		No
1894794	February 2017	MONRPT	Monthly	02/01/2017 - 02/28/2017	04/01/2017	Submitted	03/28/2017		No
1897445	March 2017	MONRPT	Monthly	03/01/2017 - 03/31/2017	05/01/2017	Submitted	04/27/2017		No
1908993	April 2017	MONRPT	Monthly	04/01/2017 - 04/30/2017	06/01/2017	Submitted	05/31/2017		No
1921372	May 2017	MONRPT	Monthly	05/01/2017 - 05/31/2017	07/01/2017	Submitted	06/20/2017		No