

**BEAR VALLEY  
WATER DISTRICT**

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**FINANCIAL STATEMENTS  
AND INDEPENDENT AUDITOR'S REPORT  
for the year ended June 30, 2018**

**ROBERT W. JOHNSON**  
**Certified Public Accountant**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Bear Valley Water District  
Bear Valley, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Bear Valley Water District, as of and for the year ended June 30, 2018, as listed in the table of contents, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the State Controller's Minimum Audit Requirements for California Special Districts. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Bear Valley Water District as of June 30, 2018, and the results of its operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America, as well as the accounting systems prescribed by the State Controller's Office and State Regulations governing Special Districts.

## **Other-Matters**

### *Required Supplementary Information*

The Management's Discussion and Analysis is not a required part of the financial statements but is supplemental information required by the Government Auditing Standards Board. Management has elected to omit the Management's Discussion and Analysis.

### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplemental information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements.

The information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

*Robert W. Johnson, An Accountancy Corporation*

Citrus Heights, California  
October 9, 2018

BEAR VALLEY WATER DISTRICT  
STATEMENT OF NET POSITION  
June 30, 2018

ASSETS

Current assets:		
Cash in bank (Note 3)		\$ 364,765
LAIF		303,990
Accounts receivable		33,920
Prepaid expenses		<u>21,721</u>
Total current assets		724,396
Capital assets, at cost (Notes 4 and 5):	\$ 4,668,344	
Less accumulated depreciation	<u>2,561,888</u>	
	2,106,456	
Work in progress	<u>-</u>	2,106,456
Restricted cash (Note 3)		<u>21,656</u>
		<u>\$2,852,508</u>

See notes to financial statements

## LIABILITIES AND NET POSITION

### Current liabilities:

Current portion of long-term debt (Note 5)	\$ 39,134
Prepaid revenue	30,976
Accounts payable	4,189
Accrued liabilities	8,950
Compensated absences	<u>7,671</u>

Total current liabilities 90,920

Long-term debt, net of current portion (Note 5) 416,448

Total liabilities 507,368

### Net position:

Net investment in capital assets (Note 9)	\$1,650,874	
Restricted	21,656	
Unrestricted	<u>672,610</u>	
		<u>2,345,140</u>
		<u>\$2,852,508</u>



BEAR VALLEY WATER DISTRICT  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
for the year ended June 30, 2018

Operating revenues:

Service charges	\$ 795,467
Fees	-
Other	<u>190</u>

Total operating revenues 795,657

Operating expenses:

Collection	\$ 84,519
Treatment and disposal	239,279
Administrative and general	274,758
Depreciation	<u>101,629</u>

Total operating expenses 700,185

Operating income 95,472

Non-operating revenues (expenses):

Interest income and penalties	13,475
Interest expense	( 18,703)
Other revenue	-
Compliance	-
Other expenses	<u>-</u>
	( <u>5,228</u> )

Income before contributions 90,244

Capital contributions -

Change in net position 90,244

Total net position:

Beginning 2,254,896

Ending \$2,345,140

See notes to financial statements

BEAR VALLEY WATER DISTRICT  
STATEMENT OF CASH FLOWS  
for the year ended June 30, 2018

Cash flows from operating activities		
Receipts from customers		\$ 790,140
Payments to suppliers		( 375,153)
Payments to employees		<u>( 258,441)</u>
Net cash provided by operating activities		156,546
 Cash flows from noncapital financing activities:		
Nonoperating income	\$ -	
Connection fee refunds	-	
Other nonoperating expenses	<u>-</u>	-
 Cash flows from capital and related financing activities:		
Purchase of capital assets		
including work in progress	( 126,793)	
Principal paid on capital debt	( 37,634)	
Interest paid on capital debt	<u>( 18,703)</u>	
		( 183,130)
 Cash flows from investing activities:		
Interest income		<u>13,475</u>
 Net decrease in cash and cash equivalents		( 13,109)
 Cash and cash equivalents:		
Beginning of year		<u>703,520</u>
End of year		<u>\$ 690,411</u>

See notes to financial statements



BEAR VALLEY WATER DISTRICT  
STATEMENT OF CASH FLOWS, continued  
for the year ended June 30, 2018

Reconciliation of operating income to		
net cash provided by operating activities:		
Operating income		\$ 95,472
Adjustments to reconcile operating income		
to net cash provided by operating activities:		
Depreciation expense	\$ 101,629	
Changes in operating assets and liabilities:		
Receivables	( 8,653)	
Prepaid expenses	( 3,453)	
Accounts payable and accrued charges	( 31,775)	
Prepaid revenue	<u>3,326</u>	
		<u>61,074</u>
Net cash provided by operating activities		\$ <u>156,546</u>
Supplementary information:		
Cash paid for interest		\$ <u>18,703</u>

See notes to financial statements

## BEAR VALLEY WATER DISTRICT NOTES TO FINANCIAL STATEMENTS

### 1. Organization:

Bear Valley Water District (the "District") was formed in 1968 and provides sewer service to residents of the District. The District is governed by a Board of Directors which is elected by the landowners of the District.

### 2. Summary of Significant Accounting Policies:

The basic financial statements of Bear Valley Water District have been prepared in conformity with generally accepted accounting principles as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

#### Fund Accounting

The District is an enterprise fund. All operations are accounted for as an enterprise fund.

Enterprise Fund – The enterprise fund is used to account for sewer operations that are financed and operated in a manner similar to private business enterprises. The intent of the District is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

#### Basis of Accounting

The basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The District's books and accounts are based upon the Uniform System of Accounts for Public Utilities as prescribed by the Division of Local Government Fiscal Affairs of the State of California. The records are maintained and the accompanying financial statements are presented on the accrual basis of accounting.

BEAR VALLEY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued

2. Summary of Significant Accounting Policies, continued:

Basis of Accounting, continued

Operating revenues and expenses, such as sewer sales along with sewer expenses, result from exchange transactions associated with the principal activity of the District. Exchange transactions are those in which each part receives and gives up essentially equal values. Management, administration and depreciation expenses are also considered operating expenses. Other revenues and expenses not included in the above categories are reported as non-operating revenues and expenses. Non-operating revenues and expenses, such as grant funding, investment income and interest expense, result from non-exchange transactions, in which, the District gives (receives) value without directly receiving (giving) value in exchange.

Depreciation

Utility plant and equipment is recorded on the basis of purchase cost. Assets acquired by contribution are recorded at estimated cost or fair market value at the time of acquisition.

Depreciation is calculated by the straight-line method over the estimated useful lives of the respective assets.

Statement of Cash Flows

All highly liquid investments with a maturity of three months or less when purchased, are considered to be cash equivalents. The investment with the State Treasurer's Local Agency Investment Fund (LAIF) is also considered to be the equivalent of cash.

Compensated Absences

Vested or accumulated vacation that is expected to be liquidated with expendable available financial resources is reported as a current liability. Sick pay is not vested.



BEAR VALLEY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued

2. Summary of Significant Accounting Policies, continued:

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from those estimates.

Budget and Budgetary Accounting

The Board of Directors annually adopts an operating budget. The operating budget is prepared on the accrual basis to match the operating statements.

Investments

Investments consist of funds deposited in the Local Agency Investment Fund (LAIF) which is a Pooled Money Investment Account held with the State of California. Investments are stated at market value. Such investment is within the State statutes and the District's investment policy.

Net Position

Net position is classified in the following categories:

Net Investment in capital assets – groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction, or improvement of these assets reduce this category.

Restricted – presents external restrictions imposed by creditors, grantors, contributors or laws and regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted – represents the net position of the District, which are not restricted or invested in capital assets net of related debt.

BEAR VALLEY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued

3. Cash and Investments:

Cash and investments consist of the following at June 30, 2018:

Unrestricted	\$ 668,755
Restricted	<u>21,656</u>
Total cash and investments	<u>\$ 690,411</u>

Deposits:

At year-end the carrying amount of the District's deposits was \$386,421 and the bank balance was \$394,970. The bank balance was covered by Federal depository insurance and by collateral held in the pledging banks' trust department as mandated by state law.

	Balance June 30, <u>2018</u>
Petty cash	\$ 50
Cash in bank – checking (operating account)	364,715
Cash in bank – checking (capacity fees)	<u>21,656</u>
Total deposits	<u>\$ 386,421</u>

Investments:

California statutes authorize the District to invest in a variety of credit instruments as provided for in the California Government Code Section 53600, Chapter 4 – Financial Affairs. The Government Code allows investments in obligations of the U.S. Treasury, agencies, and instrumentalities, commercial paper rated A-1 by Standard & Poor's or P-1 by Moody's Commercial Paper Record, bankers' acceptances, repurchase agreements, medium-term corporate notes, mutual funds and the State Treasurer's Local Agency Investment Fund (LAIF). The investment in LAIF is reported at fair value.

	<u>Carrying Amount</u>	<u>Market Value</u>
Balance, June 30, 2018		
Local Agency Investment Fund	<u>\$ 303,990</u>	<u>\$ 303,990</u>

BEAR VALLEY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued

3. Cash and Investments, continued:

Investments, continued:

Pursuant to Government Accounting Standards Board Statement 3, the investment in LAIF is not classified in categories of credit risk. The District's funds in LAIF are invested in a diversified portfolio (of underlying investments e.g. U.S. Treasury obligations) such that it considers the risk of material loss to be minimal. The funds held in LAIF can be withdrawn on demand.

Restricted Cash and Investments:

The District sets aside funds from receipt of connection fees pursuant to legal restrictions. At June 30, 2018, the District had set aside the following in cash for special purposes:

	Balance June 30, <u>2018</u>
Capacity fees	\$ <u>21,656</u>



BEAR VALLEY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued

4. Capital Assets:

Changes in capital assets for the year ended June 30, 2018 are as follows:

	Balance, <u>July 1, 2017</u>	<u>Additions</u>	<u>Transfers</u>	Balance, <u>June 30, 2018</u>
Land	\$ 25,805	\$ -	\$ -	\$ 25,805
Subsurface lines	1,196,893	-	-	1,196,893
Sewage collection	532,334	59,272	-	591,606
Sewage treatment	1,122,304	4,829	-	1,127,133
Sewage disposal	1,217,331	27,457	-	1,244,788
General plant	<u>340,264</u>	<u>141,855</u>	<u>-</u>	<u>482,119</u>
	4,434,931	233,413	-	4,668,344
 Add, work in progress	 <u>106,620</u>	 <u>126,793</u>	 <u>233,413</u>	 <u>-</u>
	<u>\$4,541,551</u>	<u>\$ 360,206</u>	<u>\$ 233,413</u>	<u>\$4,668,344</u>

5. Long-Term Debt:

In 2013 the District refinanced a \$617,572 note payable to a bank to a fifteen year term loan. The District incurred an \$18,000 prepayment penalty and a \$3,250 loan fee to refinance. After the refinance, the new loan balance was \$636,373. Payments of \$4,695 including interest of 3.88% are payable monthly through March 2028. The bank loan is collateralized by the District's accounts receivable, contract rights and general intangibles.

BEAR VALLEY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued

5. Long-Term Debt, continued:

The following is a summary of the long-term debt activities for the year ended June 30, 2018:

	<u>2017</u>	<u>New Debt Issued</u>	<u>Debt Retired</u>	<u>2018</u>	<u>Current Portion</u>
Bank loan	\$ <u>493,216</u>	\$ <u>-</u>	\$ <u>37,634</u>	\$ <u>455,582</u>	\$ <u>39,134</u>

Long-term debt matures as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Payment</u>
2019	\$ 39,134	\$ 17,204	\$ 56,338
2020	40,657	15,681	56,338
2021	42,326	14,012	56,338
2022	44,019	12,319	56,338
2023	45,780	10,558	56,338
2024-2028	<u>243,666</u>	<u>23,879</u>	<u>267,545</u>
	\$ <u>455,582</u>	\$ <u>93,653</u>	\$ <u>549,235</u>

6. Risk of Loss:

Bear Valley Water District is exposed to various risks of loss related to theft of, damage to, and destruction of assets; and injuries to employees. During the 2018 fiscal year, the District purchased certain commercial insurance coverages to provide for these risks.

BEAR VALLEY WATER DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued

7. Retirement Plans:

In January 2018, the District implemented an enhanced defined contribution program comprised of both a Section 401(a) qualified retirement plan and a Section 457(b) eligible deferred compensation plan for state and local governments for the benefit of its employees. These plans replace the former Simple IRA plan that limited employer contribution rates. To be eligible for the plan, employees must be employed by the District for one year. The Section 401(a) plan provides for an employer defined contribution of 3% of the employee's gross wages to the retirement plan. The Section 457(b) plan provides for a match of up to an additional 3% of the employee's gross wages if the employee makes a contribution on his/her behalf. At June 30, 2018, the District's portion of these two plans was \$5,005.

8. Subsequent Events:

Management has evaluated subsequent events through October 9, 2018, the date these June 30, 2018 financial statements were available to be issued.

9. Net Position:

Investment in capital assets		\$1,650,874
Restricted:		
Capacity fees		21,656
Unrestricted:		
Board designated:		
O&M Emergency reserve	\$ 150,000	
Capital improvement replacement reserve	<u>425,000</u>	
	575,000	
Undesignated	<u>97,610</u>	<u>672,610</u>
		<u>\$2,345,140</u>



## SUPPLEMENTAL DATA

BEAR VALLEY WATER DISTRICT  
PRINCIPAL OFFICIALS  
June 30, 2018

BOARD OF DIRECTORS

James Bissell	President
Stefaniya Becking	Vice President
John Boyle	Treasurer
Ken Brown	Secretary
Gunnar Thordarson	Director

OPERATIONS

Jeffrey Gouveia	General Manager
Judi Silber	Office Manager
Guy West	Interim Chief Plant Operator
Steve Mikesell	Operator Grade II
Robin Murphy	Operator Grade 1

BEAR VALLEY WATER DISTRICT  
OPERATING EXPENSES  
for the year ended June 30, 2018

Collection:

Salaries, wages and employee benefits	\$ 37,796	
Repairs and maintenance	19,210	
Utilities	9,785	
Telephone	1,388	
Insurance	10,869	
Gasoline and oil	1,009	
Supplies	4,462	
Monitoring and reporting	<u>-</u>	
		\$ 84,519

Treatment and disposal:

Salaries, wages and employee benefits	104,990	
Insurance	11,043	
Utilities	27,373	
Telephone	119	
Repairs and maintenance	52,905	
Supplies	18,459	
Monitoring and reporting	21,477	
Gasoline and oil	2,355	
Rentals	<u>558</u>	
		239,279



BEAR VALLEY WATER DISTRICT  
OPERATING EXPENSES, continued  
for the year ended June 30, 2018

Administrative and general:

Salaries, wages and employee benefits	\$166,989	
Legal and audit	14,545	
Directors fees and expenses	2,363	
Insurance	4,701	
Utilities	6,651	
Telephone	5,012	
Repairs and maintenance	10,682	
Office	13,934	
Memberships	5,968	
Taxes and assessments	29,968	
Licenses & fees	205	
Bad debt	( 606)	
Monitoring and reporting	6,271	
Other	826	
Contractual services	-	
Engineering	6,759	
Continuing education	<u>490</u>	
		\$274,758

Depreciation	<u>101,629</u>
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\$700,185